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Regular Meeting
Monday, March 1, 2021
6:30 PM
Council Chambers
Meeting Agenda

Call Meeting To Order:

1. Mayor Michael

Invocation:

2. Mayor Michael

Approval Of Minutes:

3. Consider Approval of the February 9, 2021 Special Meeting Minutes, February 15, 2021 Regular and Closed Meeting Minutes, and February 16, 2021 Special Meeting Minutes

Agenda Adjustments:

Announced Delegations:

4. Mr. Greg Speight, North Stanly High School - To Request Pole Installation

Unannounced Delegations:

Administrative Reports:

5. Update on the 2020 Census

Municipal Calendar:

6. Municipal Calendar

Consent Agenda:

7. Set a Public Hearing to Consider a Performance Incentive Agreement for Project Rider
8. Resolution to Support Increased Funding for Road Needs
9. Ordinance 21-07 - To Eliminate Parking Restrictions on the South Side of Pee Dee Avenue Between Fifth Street and East Main Street.
10. Ordinance 21-08 - Landfill Budget Amendments and Project Close-Outs
11. Ordinance 21-09 - Revision to Approved Residential Ordinances
12. Consider Road Closure Request for a Special Event Permit
13. Consider Road Closure for Tiffany's at the Boardroom Cruise-Ins

New Business:

14. Pavement Maintenance FY 20-21

15. Charters of Freedom
16. Update on Food Truck Friday and Other Special Events
17. Information - King Alleyway
18. Closed Session Pursuant to N.C.G.S. 143-318.11(a)(1) & (6) - To Prevent Disclosure of Information that is Privileged or Confidential and Personnel.

Adjournment:

19. Adjourn until Monday, March 15, 2021 at 6:30 pm

Print

Title – Mayor Michael

Description:

Is this item budgeted?

Not Applicable

Fiscal Impact:

Management Recommendation:

ATTACHMENTS:

Name:	Description:
No Attachments Available	

APPROVALS:

Date/Time:	Approval:	Department:	
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Name:	Description:
<input type="checkbox"/> February_9_2021_special_strategic_planning_session_minutes.docx	February 9 Special Meeting Minutes
<input type="checkbox"/> February_15_2021_REGULAR.docx	February 15 REGULAR
<input type="checkbox"/> February_16_2021_special_strategic_planning_session_minutes.docx	February 16 Special Meeting Minutes

APPROVALS:

Date/Time:	Approval:	Department:	

SPECIAL MEETING CITY COUNCIL
February 9, 2021

The City Council of the City of Albemarle met in a special session focusing on strategic budget planning on Tuesday, February 9th at 4:00 p.m. in the Stanly County Senior Center. Mayor Ronnie Michael and the following Councilmembers were present, to-wit: Mayor Pro Tem Martha Sue Hall and Councilmembers Martha E. Hughes, Dexter Townsend, Christopher Whitley, Shirley D. Lowder, and Benton Dry. Absent: Councilmember Bill Aldridge

Also present were the following City of Albemarle staff:

- Michael J. Ferris – City Manager
- Nyki Hardy – Assistant City Manager
- Britt A. Burch – City Attorney
- Cindy Stone – Clerk/Assistant to the City Manager
- Keith Tunnell – Economic Development Director
- Chief T. Pierre Brewton – Fire Department
- Colleen Conroy – Finance Department Director
- Jacob Weavil – Assistant Director Finance Department
- Dana Chaney – Human Resources Department Director
- Owen Squires – Information Systems Department Director
- Lisa Kiser – Parks and Recreation Department Director
- Kevin Robinson – Planning and Development Services Director
- Chief David Dulin – Police Department
- Judy Redwine – Public Utilities Department Director
- Ross Holshouser – Public Works Department Director
- Lee Staton – Public Hosing Director

Facilitating the session or presenting were:

- Geraldine Gardner – Executive Director, Centralina Regional Council
- Emily Parker – Senior Planner, Centralina Regional Council

The Mayor called the meeting to order.

Introduction and Meeting Overview

City Manager Michael J. Ferris opened the session by welcoming everyone and briefly summarizing the intent of the meeting. He noted this is building upon years of changes and improvements to strengthen the budgeting and planning process. He noted several improvements have been named over the years to provide additional information to assist in decision-making. This year,

information from a community survey will be shared and utilized in the planning and budgeting process for enhanced outcomes.

Geraldine Gardner from Centralina Regional Council (CRC) began with an overview of the agenda and a summary of how the meeting would proceed, while Emily Parker went over ground rules review.

Survey Overview

Community Survey: Overview of Results

Ms. Gardner walked Council through the demographic breakout of residents who responded and then went through various layers of survey results, from overall statistics to in-depth analyses of areas where the City is viewed positively, as well as areas where the City needs to meet perceived needs better.

A total of 1,366 people responded to the survey. Of that total, 67% filled out the optional demographic questions. A high percentage of businesses and employees completed the survey. There was balanced age representation in the responses, with almost half under 50 and about half over 50 years of age (NOTE: anyone 18 years or older could complete the survey). Almost three-fourths of respondents (73%) identified themselves as white.

Overall, residents are looking to the City for: clear articulation of the direction in which the City will go in the future; quality employment and an increase in diversity of businesses to meet local needs; increase focus on schools and education quality even though the City is not directly involved in education issues; a desire for greater community building and more transparency from local government; and a desire for facilities, amenities and activities catering to multiple generations.

For the quality of life questions, people who responded said the Albemarle is a good place to live, with 24% saying it's a good place to recreate. Over half (53%) of respondents said Albemarle is an excellent to good place to live, while 38% said it's a good place to raise a family. The areas where the City needs improvement (opportunity areas) are being a good place to work and own a business.

Ms. Gardner prompted Council for any responses to the information conveyed thus far. Councilmember Dry remarked that although the City of Albemarle is not at the top of the business spectrum, there are plenty of opportunities here for entrepreneurs. The City is also attempting to better market Albemarle as a place to own a business, and so the response is more likely related to a collective attitude about the business climate here. Mayor Pro Tem Hall stated that she does not want the results of the survey to sit on a shelf.

The areas for the City to improve upon included:

- Employment opportunities
- Diversity of businesses and services
- Education (even though it is not an area that the City can impact directly)
- Safety
- Arts and culture activities

Ms. Gardner prompted the group again for responses to this information. The Mayor stated that he is not surprised at all with the results. Finance Director Colleen Conroy noted that although ALCOA went out of business a while back and there has been a steady loss of manufacturers, people here still think of them as drivers of employment. The City needs to develop the Albemarle Business Center and communicate that to the public as a way of saying “we hear you.”

Interactive Engagement on Vision, Mission and Values

Ms. Gardner led the group into a pivot from survey results to a larger discussion of furthering the group’s work on strategic framework building through developing the City’s mission, vision, and values by feeding the community’s and their needs into this larger strategic design.

She recapped the definitions of vision, mission, and values:

- Vision – what do we want to be in the future?
- Mission – why we exist
- Values – how we act/ behave in pursuing our mission

Ms. Gardner provided a few examples of three different municipalities’ vision, mission and values statements to show the group what their end product would look like. Two examples came from regional communities: Mooresville and Davidson.

Vision Discussion

Ms. Gardner led a discussion about developing a vision statement. That statement should be forward thinking, able to resonate with people, and tell people why the City makes and executes decisions.

She then reported how the community survey results could tie into the process of thinking about and building a vision for the City. There were 2 prompt questions on the survey which can provide information to Council and the Leadership Team about how the Albemarle community is seeing what the City could look like in the future. The first question asked people to select words from a list to describe Albemarle. Top responses included: friendly, quiet, small town, potential, outdoor, great, safe, nice, and park, among others.

The second pertinent question asked people to choose between a series of sets of two different words/phrases to describe the preferred characteristics of Albemarle in the future. The majority of respondents chose the following characteristics: bustling, known for outdoor recreation, known for retail services, known for the business park, and oriented to the future, among others.

Ms. Gardner opened up the floor to gauge reaction from the group on these results. Mayor Pro Tem Hall replied that she felt a little conflicted in that she recognizes the City has to protect its history, but it also has to be bustling.

The facilitators asked Council members to get into small groups and go through a brainstorming exercise to provide answers to the prompt question: "Albemarle will be..." The groups were provided with a list of answers that the Leadership Team developed when working through this exercise at their retreat.

In the report out, the following themes/responses were identified and discussed:

- An active downtown
- Healthy, wealthy, and vibrant
- Promotion as a regional center with many retail options to attract people to other services such as sit-down dining restaurants, which would drive a cycle of going into stores and eating and engaging in local attractions and activities
- Agreement with many of the concepts provided on the Leadership Team list
- Small, vibrant City
- A place which has extensive activities
- A place rich in history and with much open space
- Opening and welcoming with opportunities for all
- Inclusive
- Known as a place to support people furthering their education
- Building community based on pride
- Coming together in a cohesive manner
- Great place to live and raise a family
- Be inviting
- Opportunities for Millennials

Before dinner break, Council gathered in a separate group with the City Manager and the City Attorney to be apprised of a public records request that came in the day before related to the Albemarle Business Center, and to arrange the annual performance review of the City Attorney.

There was a brief break for dinner and then a working dinner session.

Mission Discussion

Ms. Gardner began this portion of the meeting by reviewing the three main components of a mission statement, which are: why; what (function); and how (the City's unique way to do business).

Ms. Gardner asked if Information Systems Department Director Owen Squires would share his understanding of developing a mission statement. Mr. Squires likened this task to the IT sector having to now show companies and other employers how to understand IT operations. Employers are asking IT departments not the "what" or "how" of what they are doing, but rather starting with asking "why" they are doing what they are doing. He suggested that if the City started with answering the "why?" question first, the "what" and "how" of the City's mission will automatically follow.

The group was given a handout of Leadership Team ideas about describing the City's mission, and were asked to divide into a few groups to come up with mission description ideas.

In the report out the following ideas were shared: a vibrant community with a good quality of life; a City providing resources and services for the citizens of Albemarle; a vibrant community dedicated to improving the quality of life of the residents of Albemarle; and a City which is efficient and transparent.

Values Discussion

Ms. Gardner reviewed the exercise that Council completed back in the November strategic planning sessions selecting words which describe important core values of elected officials.

She requested that Council members divide into groups again and go through the list of top characteristics based on the responses in November and refine them down to the top few which would summarize how they would describe a high-functioning, public service oriented team. In report out, the top values noted were: ethics, leadership, vision. Multiple Council members explained that within the word "ethics" they considered being trustworthy, transparent, and honest as rolled up into the definition of "ethics."

Ms. Gardner asked what behaviors would support ethics. The group responded with: transparent and trustworthy in actions and decisions.

The 3 top values of ethics, leadership, and vision will be moved forward in the next strategic planning session to assist Council in building a mission statement.

Roles Review: What Do Council and Staff Need to be Successful?

Ms. Gardner and Ms. Parker teamed up for this last part of the meeting. The facilitators distributed a wallet-sized card created by a former head of the Centralina Council on Governments (now Centralina Regional Council) identifying the levels and steps in a balanced decision process between elected officials and City staff.

The 3 levels of a balanced decision process are (from top down): process discussion; policy discussion; and decision discussion. The steps for each of these levels was explained in detail by the facilitators.

The facilitators then opened up discussion. The Mayor stated that this is how the City operates. Assistant City Manager Nyki Hardy stated that the Leadership Team is striving for this and that it makes perfect sense.

Councilmember Lowder used an element of the community survey, the desire for the City to provide quality and access to education, as a way to respond to this rubric. She stated that the City should change things earlier in the process to address aspects of City life that they can directly impact, and that something like education is not something the City can directly address. The Mayor replied that in fact the City can impact certain areas of life in Albemarle in varying degrees, even with something like education, and noted that the City agreed to partner with the County on providing the funds and resources for a school resource officer.

A Councilmember brought up a recent example of Council discussing utility billing and the mechanics of making the decision on whether or not it should be placed on the meeting agenda as a time when the process could have worked better. There was a discussion among staff and Council about that recent occurrence and possible ways it could have worked better for Council, staff, and the public. There was feedback on that suggestion that staff had worked through solutions, but did not know that Council was considering discussing the item that night, and so could have offered assistance during Council deliberations had they known. Some on Council felt that while they understand and agree with the comment about having good information to make decisions, the decision in question was time-sensitive and would not have changed and was the correct decision our citizens.

Wrap Up and Next Steps

The facilitators noted that in next week's session some budget-specific information will be provided to Council, Council will get to prioritize FY2021-22 investment opportunities, and sample mission statements will be drafted from tonight's work for Council to choose an option.

Other Business

The Mayor called for Council and the City Manager to group together for a brief discussion and decision on whether the City would host the next Stanly County Council on Governments quarterly meeting virtually on Tuesday, February 23rd. The Mayor noted that based on feedback received by Assistant to the City Manager Cindy Stone, there was not much interest in participation by other local governments. Council agreed to cancel the February 23rd meeting.

Upon a motion by Councilmember Whitley, seconded by Councilmember Hughes and unanimously carried, the meeting was adjourned until Monday, February 15, 2021 at 6:30 p.m. in Council Chambers of City Hall.

REGULAR MEETING CITY COUNCIL

February 15, 2021

The City Council of the City of Albemarle met in a regular session on Monday, February 15, 2021 at 6:30 p.m. in the Council Chambers of City Hall. Mayor Ronnie Michael presided, and the following members were present, to-wit: Mayor Pro Tempore Martha Sue Hall and Councilmembers Bill Aldridge, Martha E. Hughes, Shirley D. Lowder, Dexter Townsend, Chris Whitley, and Benton Dry.

Mayor Michael called the meeting to order.

SPECIAL PRESENTATIONS

Presentation of a City of Albemarle Retirement Certificate – George Frazee, 25.58 Years of Service

The Mayor presented Mr. Frazee a plaque in gratitude for his over 25 years of service in the Police Department. Mr. Frazee retired on December 1, 2020.

Council and the Mayor thanked him for his service.

Presentation of a City of Albemarle Retirement Certificate – Jerry Efird, 31.42 Years of Service

The Mayor presented Mr. Efird a plaque in gratitude for his over 31 years of service in the Public Utilities Department. Mr. Efird retired on January 1, 2021.

Council and the Mayor thanked him for his service.

Presentation of a City of Albemarle Retirement Certificate – Billy Blalock, 30.24 Years of Service

The Mayor presented Mr. Blalock a plaque in gratitude for his more than 30 years of service in the Public Works Department. Mr. Blalock retired on February 1, 2021.

Council and the Mayor thanked him for his service.

Upon a motion by Councilmember Townsend, seconded by Councilmember Lowder, unanimously carried, the minutes from the February 1st regular meeting minutes as submitted and February 1st closed meeting minutes as corrected were approved.

AGENDA ADJUSTMENTS

The Mayor noted the following agenda adjustments:

1. Move the presentation on Selection of Engineering Firm for Stormwater Master Plan to the second item after the Stanly County Property Tax Revaluation item under Administrative Reports;
2. Addition of consideration of the 2021 Martin Starnes & Associates Financial Audit Contract and Engagement Letter as part of the Consent Agenda; and
3. Move Introduction of New Planning and Development Services Staff to after the Litter Control Partnership item under Administrative Reports.

Upon a motion by Councilmember Townsend, seconded by Councilmember Hall, unanimously carried, Council approved the agenda adjustments.

ADMINISTRATIVE REPORTS

Mr. Clinton Swaringen, Stanly County Tax Administrator – To Provide an Update on the Current Property Tax Revaluation Process

Mr. Swaringen and Mr. Charles Johnson from the Stanly County Tax Administration office came in front of Council to provide a verbal report on the county tax revaluation process. Mr. Swaringen began the report with an overview of the tax cycle and how property taxes are revalued. By state law, counties are to undertake property tax revaluations every 8 years, but Stanly County has been operating on a 4-year cycle for several years. Since the last property tax revaluation was in 2017 it is due again this year. Why should property tax revaluation be done? For several reasons, including: it is required by law; it provides a way to create an equitable tax base; and dynamics such as the housing market change over time.

The Tax Administration office manages the property tax revaluation process by assessing properties at the current fair market value as collected through sales information from multiple listings, excise stamps on deeds, and letters to property owners. The office also does comparative research by neighborhood or immediate area properties. An increase in growth of an area/neighborhood impacts tax values, as does aging housing with little or no growth.

Mr. Swaringen noted that it is the property owner's responsibility to check his/her tax revaluation and approach the County if he/she believes the assessment is not accurate. He reminded the public that the property's value multiplied by the municipal tax rate will equal their property tax owed. Property taxes are the primary source of revenue for municipalities across the state.

Mr. Johnson summarized the appeals process. Property tax notices are sent mid-to-late March, and the appeals process begins once municipal taxes are set, which typically is in the month of

June. He noted that the burden of proving that the revaluation the County set is inaccurate lies with each property owner, and encouraged anyone who wishes to appeal to provide specific information to their office, including photos, comparative sales information, etc.

If this initial process does not satisfy the property owner then he/she can appeal to the County Board of Equalization and Review, which is set up by the County Board of Commissioners. The convening of that Board will be posted in the Stanly News and Press. A final appeal can be made to the NC Property Tax Commission in Raleigh if the property owner feels that he/she has not been able to resolve the dispute on the county level.

Mr. Swaringen and Mr. Johnson took questions from Council. When did Stanly County adopt a 4-year property tax cycle? In 2001. If the Tax Administration office takes a streetview photo of a property, in what timeframe are they taken? Over a 24-month period preceding the tax revaluation.

Does the County know if there was a decrease in the County collection rate from last fiscal year? It went down very slightly from 97.49% to 97.32%.

What is the overall time period for an appeal process? Thirty (30) days from receipt of notice. Would that then be 30 days from mid-to-late March? Actually the time period is a little longer than that, but a homeowner can skip to the County Board of Equalization and Review for an appeal. That Board usually convenes in May or June.

Since the property tax revaluation impacts municipal revenue, what is the time period when cities and towns receive the tax information from the County? Typically that information is provided in April.

Council thanked Mr. Swaringen and Mr. Johnson for their presentation.

Presentation on Selection of Engineering Firm for Stormwater Master Plan

On June 15, 2020 City Council took action authorizing City staff to work on a multi-year phased effort to address storm water issues. A storm water management project team was developed to begin planning. An RFQ for a storm water engineering firm was issued. Eight firms responded and through a selection and vetting process implemented by the project team, WK Dickson was identified as the top firm. Staff's recommendation is to approve entering into a multi-year contract with WK Dickson to develop a storm water plan and program.

Public Works Department Director Ross Holshouser introduced Mr. Tom Murray with WK Dickson and Mr. Keith Redling from Raftelis Financial Services, then named the internal stormwater management project team consisting of Assistant City Manager Nyki Hardy, City Attorney Britt Burch, Parks and Recreation Department Director Lisa Kiser, Water and Sewer Systems Division Superintendent Bryan Hinson, and Planning and Development Services Director Kevin Robinson.

Mr. Holshouser provided a presentation to serve as a recap, followed by a presentation from WK Dickson and Raftelis on addressing storm water needs and an overview of the project plan for Albemarle's storm water plan and program development.

Mr. Murray began by introducing the firm, its services, and experience with stormwater management consultation for municipalities around the state. He then explained why it is important to develop a stormwater program, as well as the state's MS4 designation for stormwater management and what that means for a municipality which receives that designation.

Mr. Murray then outlined the various phases the firm would recommend for the City to build its stormwater management program, namely: community evaluation, systematic evaluation, a utility study, and a funding evaluation. He presented a potential timeline with key Council decisions/milestones from 2021 through 2023 should Council authorize staff to draft a contract with WK Dickson to develop the stormwater management program. Mr. Murray closed his presentation by noting that outreach to the public is important when developing a stormwater management program, and keeping residents informed and engaged through discussions is key.

Mr. Murray and Mr. Redling took questions from Council including:

- Are there contract specifications (specs) for the program available, and what is the timeline for implementation given that the current fiscal year is more than half over? Mr. Holshouser replied that there are no specs but there will be a phased approach to the program as outlined in the WK Dickson presentation. In addition, Mr. Holshouser explained that some items/phases could be active before the end of the current fiscal year, with others occurring in FY22, per the timeline WK Dickson provided.
- Will funds for a stormwater management program be raised like a tax? Mr. Redling from Raftelis replied that the funding of this type of program comes from a fee structure, like water and sewer. The fee would be variable based on the characteristics of a property and run-off rates. Mayor Pro Tem Hall noted concern over the fee structure concept, considering many residents have come to Council about water run-off as part of their property flooding issues which were created independent of their property features, such as upstream effects. Mr. Redling replied that the fee structure will be determined by the systematic evaluation which looks at how stream and creek systems outside of Albemarle impact Albemarle properties.
- In WK Dickson's presentation showing other municipalities/counties they have worked with Creedmoor and Butner are smaller in population, but are there municipalities that are closer in square footage to Albemarle where WK Dickson has worked? Mr. Murray replied that Kernersville, Mooresville, and Elizabeth City would be comparable in that respect.
- Mr. Holshouser commented that the stream and creek clean ups in 2020 were handled by his staff, Public Utilities staff, and Parks and Recreation staff. However this takes away from these departments performing other services. There is no dedicated staffing currently for stormwater management.
- Councilmember Dry commented that the flooding problem is more extensive than the City's efforts to clean up stream and creeks. How would the stormwater management plan manage ongoing issues such as creek and stream clean up? Mr. Murray replied that operation and maintenance (O&M) efforts could be planned by proactively using the fees for this service. However there are some flooding issues that will not be solved by maintenance alone, like floodplain improvements.

- Councilmember Whitley stated that it is Albemarle property infrastructure rather than City right of ways is a source of the issue here – how could the City manage flooding issues on private property? Mr. Murray responded that the City would only be able to address that if it developed a policy to have easements on new developments as a starting point. Another option would be to source any flooding issues which begin on City right of ways or public land and drain onto private property as “public water” and structure the stormwater fees to be placed into O&M in order to do work on private property. Mr. Whitley replied that the City has many old structures and property so how would the City handle this issue? Mr. Murray replied that the City would map the waterway systems and perform watershed studies. Also cost sharing with property owners could be another option for the City to consider.
- The Mayor asked staff what would they want Council to act upon tonight. City Manager Michael J. Ferris replied that Council could approve staff coming back with a drafted contract to retain WK Dickson to help build the stormwater management plan with a funding breakdown identified. For instance Public Works funds and the fund balance could be used to start the project.
- Mayor Pro Tem Hall noted that when the City discussed stormwater and flooding issues in 2020 there was no discussion of Albemarle obtaining the MS4 status – is this a possibility now? Mr. Murray replied that it depends on the result of the 2020 Census which hasn’t been computed for localities yet. The state would look at population density, and possibly impaired waters in Albemarle when assessing whether the City would get the MS4 designation. Per WK Dickson it is likely that Albemarle could receive the MS4 designation.
- The Mayor asked whether most cities are assessing stormwater fees based on amount of impervious surface. Mr. Redling replied that recent legislative changes did not cause localities to change their fee structure. The Mayor then asked what the range of stormwater fees was for the cities with which they have worked. Mr. Redling stated that the fee range is between \$2-\$3 a month to \$12 a month per property. Fees for larger properties, such as a business with more square footage of property, would be more than a homeowner’s.
- Council will not be making a decision on committing to funding tonight – is that correct? Yes that is correct. Assistant City Manager Nyki Hardy added that staff has already developed a scope of work and fee structure for a contract with WK Dickson, and that Council could approve staff moving forward with developing a contract to come back to Council for review, as the City Manager indicated.

Upon a motion by Councilmember Whitley, seconded by Councilmember Aldridge, unanimously carried, Council authorized staff to draw up a contract with WK Dickson to develop a stormwater management plan and program geared to Albemarle for Council review.

Litter Control Partnership – City of Albemarle and Keep Stanly Beautiful

Mr. Lee Snuggs, Executive Director of Keep Stanly Beautiful (KSB), along with members Tom Medlin and Pat Bramlett, and Public Works Director Ross Holshouser and Assistant City Manager

Nyki Hardy presented information about the litter issue and how the City/KSB partnership can move forward to address it in Albemarle.

Litter control is a major issue that impacts many communities. Efforts have been made to mitigate the litter issues; however, it remains a challenge. On Tuesday February 9th, City Staff in Public Works, City Administration, Police Department, and Parks and Recreation held a conference call with KSB. The group discussed the litter issue and how we can collaborate to better leverage the resources of each organization. The group agreed upon a framework for a plan, including what aspects of the effort each entity could contribute.

Mr. Snuggs remarked that the problem is getting worse and that KSB can't do it alone. NCDOT is not in a position to help, either.

One of the needs identified is someone to drive litter control efforts so that we can sustain this collaboration. There was discussion of contracting with an individual on a part-time basis, to drive outreach and compliance with the adopt-a-street program, and coordination of year-round community clean-up efforts. Funding to contract with someone is a challenge and grant funding is an option that needs to be explored.

Mr. Holshouser noted that the group outlined a phased approach which includes:

- Public information dissemination on "clean community" – This is already beginning to occur. Public Works Assistant Director Renee Keziah has created social media posts which are being posted. Bill stuffers are also being made.
- Adopt-a-street program – This program was initiated years ago with a series of local groups, but as time went on it became laborious to keep up with changing contacts at these organizations to remind them of their pickup cycles/obligations. This time the City will push to maintain these contacts and timelines for pickup along the adopted routes/areas.
- Community outreach through community events – Mr. Holshouser requested that Council, staff, and those in the public all work together to make these events happen. Schools, community groups, religious groups and others could sponsor a trash pickup day for the City.

Councilmember Whitley asked who coordinates these efforts in other local communities. Mr. Holshouser replied that volunteer groups drive this in other localities, where local governments assist by offering programs, tools, and disposal locations. Mr. Holshouser noted that Public Works has a vacuum truck which runs regularly throughout the City for trash pickup, but it needed to be serviced in 2020 and was still out of commission. The vacuum truck is one of the pieces of equipment the City uses to collect roadside litter.

A short video was played showing trash build up along the bridge on Highway 73 near City Lake Park.

Mr. Tom Medlin, one of the members of KSB, provided some remarks to Council. He has been picking up trash for a long time, and he feels like he's the only one on his street doing it. He feels like people have gotten complacent about having garbage lying around. He suggested the City could help by placing signage up about warning people about being fined for littering or that the area is under

surveillance with cameras. He hopes that this KSB-City partnership can be a City-wide program that initiates pride in the City and inspires people to be responsible.

The Mayor asked if Public Works could put a message out on social media about the “swat-a-litterbug” program. What is the program? It is a way for residents to call in “tips” about litterers by sending a litterer’s license plate number to the police.

Councilmember Aldridge thanked KSB for their efforts. The timing is good for this discussion since he has noticed an increase in trash around the City and there have been more complaints about it recently. He also noted along Stony Gap Road near the landfill there is much more trash out that way and wondered if trucks not securing their loads are inadvertently contributing to the problem there. Mr. Holshouser replied that trucks should be placing tarp over their loads.

Councilmember Dry wondered if the City is holding litterers responsible. Police Chief David Dulin came in front of Council to respond. If a person is caught littering there is a fine between \$250-\$1,000 that can be levied. Are there any signs? There are signs that the state has put up.

Mr. Medlin noted that the City and KSB need to get younger people involved. Ms. Pat Bramlett came in front of Council and noted that KSB needs help. Littering and trash impacts the City, its businesses, as well as people wanting to move here.

Councilmember Lowder asked if the KSB members would introduce themselves. Mr. Snuggs, Mr. Medlin, and Ms. Bramlett all introduced themselves to Council.

Councilmember Townsend asked if he could be notified of the next City-KSB meeting – he would like to join them.

Council thanked the members of Keep Stanly Beautiful for co-presenting.

Introduction of New Planning and Development Services Staff: Planning Specialist and Chief Code Enforcement Officer

Planning and Development Services Director Kevin Robinson introduced Ms. Ashlie Tolliver-Jones and Mr. Antonio (Tony) Evans to Council. They started with the Planning Department in late November 2020. Ms. Jones is from Texas where she worked in positions in planning departments. She is supporting the Historic Resources Commission and the Planning and Zoning Board, as well as correspondence and signage.

Mr. Evans previously spent over 20 years in law enforcement before shifting to a code enforcement officer position in Fayetteville, where he worked for 3 years before being hired by the City of Albemarle.

Council gave Ms. Jones and Mr. Evans a warm welcome.

Presentation of Current Minimum Housing and Commercial Maintenance Cases

Council received a list of properties that met minimum housing and commercial maintenance code requirements prior to the meeting. Planning and Development Services Director Kevin Robinson and Chief Code Enforcement Officer Tony Evans presented current minimum housing and commercial maintenance codes the City is working to abate as well as discuss strategies for more proactive enforcement in the future. Mr. Robinson began by noting that an updated list was placed into the online agenda system earlier that afternoon, which was displayed in Chambers.

There are 40 active cases of both residential and commercial structures. The list projected in front of Council breaks down the properties by those the department is working with the owners to try to fix, those which should be demolished, and those trailers in the Green Acres Mobile Home lot.

On the demolition side, due to COVID and Fire Department funding challenges, there have not been any burns in almost a year. However, the title searches have been completed clearing the way for some of the structures to be demolished soon, such as 1404 Pennington Road and 1138 Gibson Street on the residential side and 2403 Badin Street and 901 Concord Street on the commercial side. The Mayor asked if the City still allows fire training via Stanly Community College on demolished structures. Mr. Robinson said that Planning or Fire will check into this and come back to Council.

Councilmember Whitley asked for clarification on the note on the list "abatement following sale." Mr. Robinson replied that the structure is in the process of being sold, and the new owner wants to try to rehabilitate the structure.

Councilmember Aldridge asked about the property on North Third Street. Mr. Robinson and City Attorney Britt Burch responded by stating that it is a leased property owned by Mr. Richard Huneycutt and that there has been a series of efforts made on the City side to clean up the property. The City, working with Mr. Huneycutt, has been trying to evict the tenant, but there still is a moratorium on evictions due to COVID, so the case is in limbo currently.

Mr. Robinson went through the list with Council, first focusing on the "fix up" properties. He then stated that the plan on this list is to continue with the demolition list this fiscal year and early the next fiscal year.

Mr. Robinson asked Council if they wanted Planning to focus on a particular approach to these properties. Should Planning focus on the downtown, certain neighborhoods, or address common offenders? The Mayor replied that Council should defer to the department's decision, but should prioritize the worst cases first and then progress from there. Other Council members agreed.

Mayor Pro Tem Hall stated that she would like to see some of the properties finalized since they have been on the list for a while now. Mr. Robinson responded by stating that some of the long-standing properties have been addressed by Mr. Evans since he came on staff, where he worked with the owners to abate the properties and so were subsequently taken off the list.

Councilmember Aldridge stated that properties in high-traffic areas should take precedence over those in low traffic areas.

Councilmember Aldridge asked about the status of the property on 310 Second Avenue. Mr. Robinson replied that Planning would look into that property.

Council thanked Mr. Robinson and Mr. Evans for their presentation.

Departmental Monthly Reports

The Mayor and Council received January 2021 monthly departmental reports prior to the meeting. The Mayor asked if any Council members had any questions or comments about the reports.

Mayor Pro Tem Hall provided a few comments. For all reports she suggested that for personnel training, specific dates on when personnel attended would be helpful. She commended employees for doing a great job every day, but requested that they continue to wear masks as much as possible. She noted that there are many positions open currently, but it looks like they are in the process of being filled. She gave an “attaboy” to Public Works staff and Director Ross Holshouser for working with other departments on projects, such as the Alleyway Project.

CONSENT AGENDA

The Mayor asked if Council wanted to move any items on the consent agenda.

Request for the Extension of 570' of Sewer Main on Kingsley Drive

A memorandum outlining this request was provided to Council prior to the meeting. A request was made to extend 570' of sewer main on Kingsley Drive through the City's assessment process. The property is just outside the City limits, and the owner is willing to pay the full amount equal to an assessment fee up front to make the project happen.

Ordinance 21-06 – Budget Amendments

Council received a memorandum regarding recommended projects prior to the meeting. Only the safety and security improvements in the City Hall Collections and Customer Service lobby require a budget amendment. The other projects can be accomplished through City Manager approved line item transfers.

[Ordinance 21-06 – Budget Amendments]

Donation of Poles to Stanly Community College

Stanly Community College (SCC) has requested that the City donate (3) 40' poles and (2) 45' poles to the Electric Line Technician Program. Electric Superintendent Dennis Curlee states that the

City has these materials available. The City could also set the poles for SCC and this would take 1-2 hours to complete. Over the years the City has donated supplies and materials to this program and others at SCC and provided construction services, all to assist multiple programs.

2021 Martin Starnes & Associates City Audit Contract and Letter of Engagement

This is the last year of the contract for Martin Starnes & Associates to conduct the financial audit of the City of Albemarle. The contract amount is \$43, 775.

Upon a motion by Councilmember Aldridge, seconded by Councilmember Townsend, unanimously carried, Council approved the following:

- Extend 570' of sewer main on Kingsley Drive through the City's assessment process;
- Ordinance 21-06 for a budget amendment for safety and security improvements in the City Hall Collections and Customer Service lobby;
- Donation of utility poles to Stanly Community College; and
- The Martin Starnes & Associates financial audit contract for \$43,775.

COMMENTS

The Mayor began by announcing that this is the last Council meeting Finance Director Colleen Conroy will be attending, as she is retiring on February 26th. He thanked her for all that she has done, and wished her a long and healthy retirement.

Councilmember Aldridge:

- He thanked everyone who has cleaned trash up.
- He reminded the public that it is state law to have your headlights on when it rains.

City Manager Michael J. Ferris:

- He asked Ms. Conroy to come forward and say a few words on the occasion of her retirement, even though she has not had her retirement party yet.

Ms. Conroy came in front of Council. She began by stating that when she came on staff Mayor Michael was Major Michael in the Police Department. She noted that she has been here with the City of Albemarle for a long time, and recounted how many colleagues she has seen in various positions over the years. She has appreciated all of the opportunities given to her over the years. She thinks the City of Albemarle is great and that Council has done a wonderful job. At the conclusion of her remarks, all assembled gave her a standing ovation.

Mayor Pro Tem Hall:

- She reminded Council that there is a NCLM Zoom session on public health coming up later in the month. She has registered for it and suggested that other Council members do the same.
- She saw in the news that there are some businesses not following the mask mandate per the Executive Order still in place requiring it. Police Chief Dulin came in front of Council to update Council on the restaurant highlighted in the news in the last few days. Tomorrow morning there is a scheduled meeting with the County Health Department, the District Attorney and himself to discuss options and develop a plan of attack. The perspective the group is taking on the situation is to educate first, not arrest. Council requested that Chief Dulin provide an update in tomorrow's strategic planning session.
- She reminded Council that the registration deadline for the virtual town hall meeting is this week.
- She observed that the donation blue box on East Main is appalling looking. The City Manager replied that the Code of Ordinances states that the organization responsible for it needs to have a physical presence in the City. The box is not meeting standards. Mr. Robinson stated that someone on the Planning team will check it out as a nuisance.
- Re: City-maintained properties – the newly acquired City properties are looking better – she thanked staff for cleaning it up.
- She was reminded via an email today from WM that this is the second week of the new recycling schedule. She was aware of a few slip-ups but generally 80% of pickups on last week's cycle were on schedule.

Councilmember Whitley:

- He requested that Council work on the litter issue by adopting a highway or street, or at least a portion of one to be on call when the need arises.

CLOSED SESSION

Upon a motion by Councilmember Aldridge, seconded by Councilmember Hall, unanimously carried, Council appointed Councilmember Hughes to be acting clerk for a portion of closed session.

Upon a motion by Councilmember Dry, seconded by Councilmember Whitley, unanimously carried, Council approved moving into closed session pursuant to N.C.G.S. 143-318.11(a)(1) to prevent disclosure of information that is privileged or confidential, N.C.G.S. 143-318.11(a)(4) Economic Development, and N.C.G.S. 143-318.11(a)(6) Personnel.

RETURN TO OPEN SESSION

Upon a motion by Councilmember Dry, seconded by Councilmember Lowder and unanimously carried, Council returned to open session. The Mayor stated that a Closed Session was held pursuant to N.C.G.S. 143-318.11(a)(1) to prevent disclosure of information that is privileged or confidential, N.C.G.S. 143-318.11(a)(4) Economic Development, and N.C.G.S. 143-318.11(a)(6) Personnel.

There was nothing to report from closed session.

Upon a motion by Councilmember Lowder, seconded by Councilmember Whitley, unanimously carried, the meeting was adjourned to Tuesday, February 16, 2021 at 4:00 pm in the Senior Center for a strategic planning session.

SPECIAL MEETING CITY COUNCIL
February 16, 2021

The City Council of the City of Albemarle met in a special session focusing on strategic budget planning on Tuesday, February 16th at 4:00 p.m. in the Stanly County Senior Center. Mayor Ronnie Michael and the following Councilmembers were present, to-wit: Mayor Pro Tem Martha Sue Hall and Councilmembers Martha E. Hughes, Dexter Townsend, Christopher Whitley, Shirley D. Lowder, and Benton Dry. Absent: Councilmember Bill Aldridge.

Also present were the following City of Albemarle staff:

- Michael J. Ferris – City Manager
- Nyki Hardy – Assistant City Manager
- Britt A. Burch – City Attorney
- Cindy Stone – Clerk/Assistant to the City Manager
- Keith Tunnell – Economic Development Director
- Chief T. Pierre Brewton – Fire Department
- Colleen Conroy – Finance Department Director
- Jacob Weavil – Assistant Director Finance Department
- Dana Chaney – Human Resources Department Director
- Owen Squires – Information Systems Department Director
- Lisa Kiser – Parks and Recreation Department Director
- Kevin Robinson – Planning and Development Services Director
- Chief David Dulin – Police Department
- Judy Redwine – Public Utilities Department Director
- Ross Holshouser – Public Works Department Director
- Lee Staton – Public Housing Department Director

Facilitating the session or presenting were:

- Geraldine Gardner – Executive Director, Centralina Regional Council
- Emily Parker – Senior Planner, Centralina Regional Council
- David Cheatwood – Managing Director, First Tryon
- David Hill – consultant, Piedmont Triad Regional Council

The Mayor called the meeting to order.

Introduction and Meeting Overview

Geraldine Gardner from Centralina Regional Council (CRC) began with an overview of the agenda, ground rules review and a summary of how the meeting would proceed.

Review: February 9th Meeting and Options for Vision, Mission, Values

Emily Parker briefly recapped the work Council completed on mission, vision, and values in last week's strategic planning session. She then handed out a vision statement options worksheet and a mission statement options worksheet. The facilitators went over the worksheets with the group and asked for feedback on the vision and mission statements options. Council discussed the options and what they liked and didn't like about them.

For the vision statement, Options 1 and 3 had some merit but some wording in both statements drew a mixed reaction among Council members.

Option 1: Community Pride - Albemarle will be welcoming of all people, rich in opportunity, and built on small town pride.

Option 3: Economic Opportunity - Albemarle will be proactive in the development of opportunities for the benefit of all citizens.

A consensus of Council members liked the "pride" theme in Option 1 but wrestled with the phrase "small town" and possible negative connotations associated with it. However Councilmember Whitley saw "small town" as a description of Albemarle not its size, and Councilmember Dry emphasized "built" as an action suggesting that Albemarle is progressing based on small town pride.

For Option 3, the City Manager noted that he liked the reference to "all citizens" in that it indicates that the City is inclusive of who we are here to serve, and acknowledges that the City is thinking about others.

For the mission statement, Council's first reaction was that none of the options really resonated with them. Mayor Pro Tem Hall thought that Option 2's statement could be refined, Option 3 resonated with the phrase "create a sense of community" and Option 1 resonated with her for the word "transparently." The Mayor offered the suggestion that combining Option 1 and Option 3 with an emphasis on transparency. Other Council members agreed with that idea.

The facilitators will incorporate input from Council and further refine options for Council to select in a future meeting.

FY 2021-22 Budget Approach

Alignment with Community Survey and November Strategic Planning

The facilitators reviewed community survey results again with Council, focusing on what respondents wished for the City to work on, particularly in service areas. The top 5 areas of City services to be viewed as areas of opportunity for the City to improve upon, which were in line with what respondents wanted to improve in quality of life measures, included: economic development; street maintenance/cleaning; Main Street Program/downtown development; stormwater management; and police.

This recap formed the introduction into a presentation that City Manager Michael J. Ferris provided Council of how community survey results could be folded into Council priority areas, such as Economic Development, Infrastructure, Talent Management, and Safety and Security. The handout Council was provided approached the prioritization process on three levels: the top level was the general Council Priority Area; the second level was feedback from residents based on community survey results; and the third level is the City's current plans and/or possible future actions to address these priority areas.

Before moving into First Tryon's presentation, the facilitators sought Council's feedback on information provided thus far. The Mayor stated that he thought that the process so far is on the right track. Councilmember Whitley advised that it is important for the City to get the community survey results to the public, and make it easy to see and understand it. Councilmember Hughes agreed with Councilmember Whitley's comment.

Mayor Pro Tem Hall asked the facilitators if the wider trend for the public to not trust government in general is being seen or noted on the municipal level widely. The facilitators replied that they would look into that, but so far in their work here in the region and reviewing research they are not seeing a distinction between peoples' perception of federal, state, and local levels of government. The City Manager noted he has recently seen information that indicates local government is still the most trusted level of government, but that the public distinction and opinion of the various levels is becoming blurred.

There was a short break for dinner and working dinner session.

Financial Briefing and Discussion

City Manager Michael J. Ferris introduced Mr. David Cheatwood from First Tryon. Mr. Cheatwood's presentation sought to update Council on financial modeling and revenue and expenses trends from the November strategic planning sessions based on more recent financial data. He based his presentation on slides provided to Council in their binders.

Mr. Cheatwood began by reviewing the 5-year historical summary of the City's General Fund. Currently, the City has limited operating expenses due to the pandemic, resulting in an increase in the fund balance. Because of this shift there are opportunities for the City to consider other projects if they wished, such as the stormwater management plan with the initial cost inserted into their model. He noted that the capital projects that were inserted into financial models in November are still the same. For the Albemarle Business Center, First Tryon made changes on the funding streams for that which include an inter-loan fund.

The updated financial modeling First Tryon completed for this session is based on the most recent fiscal year (FY19-20) as baseline, with adjustments made with assumptions such as a reduced occupancy tax and a decrease in sales tax reductions. First Tryon also flatlined all expense categories from FY 2020 except for salaries and wages. If less revenue this fiscal year comes in and there are more expenses, there will be more pressure on the fund balance moving forward.

Since debt service is coming due for a number of capital projects in upcoming years, it will be a peak year for capital expenditures. After this fiscal year, however, there will be more room opening up in the next few fiscal years for additional capital projects. First Tryon then summarized assumptions about how the debt service could affect the fund balance.

Next, First Tryon showed Council a comparison of the City of Albemarle's General Fund as compared to a series of similar sized municipal governments in the state with populations of between 10,000 and 20,000. The City was in the middle tier of the comparison group for the set fund balance as percentage of revenue, and in the middle to lower middle tier on unassigned fund balance as percentage of revenue. On the debt side, for direct net debt the City was in the higher tier, and in the high tier also for direct net debt per capita. However, the City was in low to middle range for debt service as percentage of operating expenses, and in the middle tier for 10-year debt payout ratio.

First Tryon then went through models and assumptions for the Water and Sewer Fund considering there are multiple capital projects ongoing or in the pipeline which would affect the Fund.

Compensation Study Briefing

The City Manager introduced Mr. David Hill, the consultant hired by the City to conduct a compensation study. Mr. Hill came in front of Council to present highlights of the study results and to

explain three options for Council to consider for readjusting personnel pay to be competitive with other area municipalities and counties. Mr. Hill distributed a handout of the study highlights to the group.

Mr. Hill provided a general overview about how employers with a “mature” workforce like the City’s should have employee compensation distributed for an equitable pay scale. He then showed the results of classification-to-classification comparisons (where available) with a dozen other municipalities/counties in the state comparable to the City of Albemarle in terms of scope of services provided, location, and/or population. The City of Albemarle’s current compensation system shows signs of moderate to severe salary compression and a somewhat skewed pay scale across all positions.

Finally Mr. Hill explained 3 potential options to address current compensation issues which would take into account market competitiveness, employee recruitment, employee retention, and salary compression. He took questions from Council.

Councilmember Lowder commented that these days, potential new recruits are looking largely at salary to compare employers’ offers. Mr. Hill agreed with this statement, adding that geographic location to a potential job to where an employee lives is not as much of a factor as it used to be, too.

Councilmember Whitley asked if the study compared benefits packages across the comparison group. Mr. Hill replied that the study did not compare benefits packages across the comparison group, but in general there is not much difference among local governments in terms of benefits packages, with the exception of the health insurance provision. Mayor Pro Tem Hall followed up on Mr. Hill’s response and asked if there is evidence that most local governments are not providing health insurance as they did in the past. Mr. Hill confirmed this trend, stating that in the last 20 years, local governments have whittled away health insurance provisions for employees.

City Manager Michael J. Ferris recommended to Council that he be permitted to work one of the options provided by Mr. Hill into the FY 21-22 budget that does implement the market competitiveness adjustments with provisions to address compression based on time in the current position. He said this approach addresses the major salary concerns. He indicated he intends to build the budget around the implementing market adjustments and some factor for compression to the best of his ability. He indicated this is the goal with this issue, but revenues and other requests across the City have to be factored into what we can do overall. He did note this has been a top priority of staff.

Council discussed the suggestion and which option to recommend to the City Manager to work into the budget. Option 3 was the option Council agreed to allow the City Manager to plug into the budget.

Prioritization of FY '22 Investment Opportunities

Assistant City Manager Nyki Hardy introduced this last portion of the meeting by directing Council members to the investment opportunities handouts in their binders for a prioritizing exercise. The facilitators asked Council members to place dots next to the investment opportunities they would like prioritized in the next fiscal year budget, as well as those which Council members feel need more attention, as itemized on sheets of paper on the wall.

Other Business

The Mayor requested that Council gather at the end of the session for some updates on issues/topics brought up in last night's Council meeting.

1. Economic development incentive package – The Mayor noted that in order to follow the County, Council should place the setting of the public hearing on the March 1st agenda pending more information and direction from Economic Development Director Keith Tunnell.
2. Quarter cent sales tax request to state for transportation/road funding – The Mayor spoke with NC Representative Wayne Sasser about the City's request for a quarter cent sales tax increase for road funding to be introduced in the General Assembly. Mr. Sasser stated that in order for that to occur all of the local municipalities in the county would need to agree to it, and it would need to be considered and passed by the County Board of Commissioners. Council debated what approach to take next and decided on adopting a resolution at the March 1st meeting for the City to request an increase in Powell Bill funding from the state.
3. Update: violation of state mask mandate at local restaurant – The Mayor requested that Police Chief David Dulin provide Council with an update of the meeting which occurred earlier that day about the restaurant featured in the news over the weekend for violating the Executive Order requiring masks be worn indoors to reduce the spread of COVID19. Chief Dulin confirmed that he met with the Stanly County Health Director, 2 ALE (Alcohol Law Enforcement) agents, and the District Attorney about the restaurant issue that morning. The group agreed that the approach would be to wait until the next complaint came in, and put into effect the following process: 1). On the occasion of the first complaint a copy of the Executive Order would be provided to the restaurant to educate them about the law; then 2). For the second offense, a warning ticket would be issued, followed by 3). A citation provided to the restaurant with a copy of the citation sent to NC DHHS through the County Health Department. The revocation of the restaurant's liquor license could also be used if needed to encourage compliance by the restaurant. A Councilmember asked if the District Attorney (DA) would prosecute the case if it got that far. Chief Dulin replied that the DA indicated he would prosecute, but it is likely not to produce a conviction in court. Chief Dulin also said another meeting is scheduled so that all parties can remain coordinate in this effort. Council thanked Chief Dulin for his update.

There being no further business, the Mayor called a motion to adjourn.

Upon a motion by Councilmember Dry, seconded by Councilmember Whitley, unanimously carried, the meeting was adjourned until Monday, March 1, 2021 at 6:30 p.m. in Council Chambers of City Hall.

Print

Title – Mr. Greg Speight, North Stanly High School - To Request Pole Installation

Description:

Mr. Speight is requesting the City install a pole at North Stanly High School on the third base side of the softball field in order to install safety netting for fans and students. The high school will provide the pole and the request is for the City to dig the hole and install the pole. The high school will hang the netting after pole placement.

Is this item budgeted?

Not Applicable

Fiscal Impact:

Management Recommendation:

ATTACHMENTS:

Name:	Description:
No Attachments Available	

APPROVALS:

Date/Time:	Approval:	Department:	
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Print

Title – Update on the 2020 Census

Description:

The City's Census liaison, Jay Voyles, will provide an update on the status of the 2020 Census.

Is this item budgeted?

Not Applicable

Fiscal Impact:

Management Recommendation:

ATTACHMENTS:

Name:	Description:
No Attachments Available	

APPROVALS:

Date/Time:	Approval:	Department:	
2/24/2021 10:16 AM	Approved	City Clerk	
2/24/2021 10:16 AM	Approved	Administration	

Print

Title – Municipal Calendar

Description:

Is this item budgeted?

Not Applicable

Fiscal Impact:

Management Recommendation:

ATTACHMENTS:

Name:	Description:
<input type="checkbox"/> Municipal_Calendar_2021_Mar_1_2021.docx	Municipal Calendar

APPROVALS:

Date/Time:	Approval:	Department:	

CITY OF ALBEMARLE
MUNICIPAL CALENDAR – 2021

March 2021



- 1 Regular Meeting City Council – 6:30 pm
- 4 Planning/Zoning Board – 6:30 pm
- 8 ADDC Board of Directors – 12 Noon
Historic Resources Commission – 6 pm
- 15 Regular Meeting City Council – 6:30 pm
- 18 Rocky River RPO TAC meeting – 6 pm
- 27 18th Annual Outdoorsman’s Bonanza – @ Market Station (if done in person)
- 30 Stanly County COG Liaison Meeting (Oakboro) – 6:30 pm

April 2021



- 1 Planning/Zoning Board – 6:30 pm
- 2 City Holiday – Good Friday
- 5 Regular Meeting City Council – 6:30 pm
- 12 ADDC Board of Directors – 12 Noon
Historic Resources Commission – 6 pm
Parks and Recreation Advisory Board – 6:00 pm at Chuck Morehead Park
- 15 Tree Commission – 12 Noon
- 19 Regular Meeting City Council – 6:30 pm
- 21-23 NCLM CityVision Conference (Annual Conference)

May 2021



- 3 Regular Meeting City Council – 6:30 pm
- 6 Planning/Zoning Board – 6:30 pm
- 10 ADDC Board of Directors – 12 Noon
- Historic Resources Commission – 6 pm
- 17 Regular Meeting City Council – 6:30 pm
- 18-19 Tentative – Budget Workshop Sessions
- 20 Rocky River RPO TAC meeting – 6 pm
- 25 Quarterly COG meeting – 6:30 pm - COA hosting
- 31 City Holiday – Memorial Day

June 2021



- 3 Planning/Zoning Board – 6:30 pm
- 7 Regular Meeting City Council – 6:30 pm
- 14 ADDC Board of Directors – 12 Noon
- Historic Resources Commission – 6 pm
- 21 Regular Meeting City Council – 6:30 pm

Print

Title – Set a Public Hearing to Consider a Performance Incentive Agreement for Project Rider

Description:

Consider establishing a public hearing for March 15, 2021, at 6:30 p.m. to consider a performance incentive agreement for Project Rider.

Is this item budgeted?

Not Applicable

Fiscal Impact:

Management Recommendation:

ATTACHMENTS:

Name:	Description:
<input type="checkbox"/> Project_Rider_City_of_Albemarle_PHN_(March_15_2021)_BAB_Edits.docx	PH Notice

APPROVALS:

Date/Time:	Approval:	Department:	
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**CITY OF ALBEMARLE CITY COUNCIL
NOTICE OF PUBLIC HEARING**

Notice is hereby given a public hearing will be held by the City of Albemarle City Council pursuant to N.C.G.S. 158-7.1 on Monday, March 15, 2021 6:30 p.m. or shortly thereafter in City Council's Chambers located at 144 N. Second Street, Albemarle, North Carolina.

The purpose of the public hearing is to invite public comment on a proposed economic incentive agreement that will result in a five (5) year, 60% business development grant between the City of Albemarle and an existing manufacturer of automotive textiles located in the corporate limits of Albemarle, North Carolina. The grant will aid and encourage new taxable investment within the City of Albemarle. The company will invest a minimum of \$1,660,000 and create approximately eighteen (18) new jobs. The incentive agreement will be funded with General Fund revenues. The City of Albemarle will recover the cost from new tax revenue, and the public will benefit from the additional property, business and sales tax revenue, stimulation of the overall economy and expanded employment opportunities in the City of Albemarle.

All interested persons are invited to attend this hearing.

Persons needing special assistance or non-English speaking persons should contact the City Clerk's office at (704) 984-9411 at least 48 hours prior to the hearing.

Print

Title – Resolution to Support Increased Funding for Road Needs

Description:

Please the attached Resolution for consideration.

Is this item budgeted?

Not Applicable

Fiscal Impact:

Management Recommendation:

ATTACHMENTS:

Name:	Description:
<input type="checkbox"/> Powell Bill Funds.docx	Resolution 21-02

APPROVALS:

Date/Time:	Approval:	Department:	
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Resolution 21-02 of the City of Albemarle



WHEREAS, municipalities in North Carolina are a primary economic engine for the State of North Carolina and its residents; and

WHEREAS, a majority of the State's population and jobs is located within one of North Carolina's over 550 municipalities; and

WHEREAS, many of the services provided by cities such as municipal roads, parks, police and fire are used by and benefit non-municipal residents at little or no cost; and

WHEREAS, for municipalities in North Carolina to continue to provide the services, quality of life enhancements, and continue to serve as an economic catalyst for the State, additional sources of revenue are needed to take the burden off of municipal property taxpayers; and

WHEREAS, the City has developed a management plan for its road system, identifying a funding need much greater than what current Powell Bill revenues will support and with the current funding options, all cost beyond Powell Bill revenues will be at the expense of City taxpayers alone;

WHEREAS, Powell Bill funding for the City of Albemarle is at approximately the same level as 2010, and statewide Powell Bill distribution to municipalities in 2020 was at a level below funding in 2007, all while the cost of supplies materials, personnel and other operations expenses have increased significantly.

NOW, THEREFORE, BE IT RESOLVED, the City of Albemarle City Council provides its unanimous support for alternative funding sources and the doubling of the Powell Bill Funds provided to municipalities to assist with the funding of road construction and maintenance and their related issues in order to meet the demands and expectations of the general public and business community, recognizing that the benefits of properly funded local streets and roadways are not just for municipal residents but are a benefit and in the best interest of all residents of North Carolina.

Adopted this the 1st day of March, 2021.

G. R. Michael
Mayor, City of Albemarle

Print

Title – Ordinance 21-07 - To Eliminate Parking Restrictions on the South Side of Pee Dee Avenue Between Fifth Street and East Main Street.

Description:

As the City continues its work to increase parking opportunities, we have identified the south side of Pee Dee Avenue between North 5th Street and the 5-Points intersection as an area for on-street parking. The street is wide enough to allow parking on one side; the south side is the preferred side as it has fewer curb cuts and therefore more spaces to be gained. 14 additional on-street parking spaces can be created in this location. This is a very convenient and visible location close to Pfeiffer University.

Please see the attached map of the proposed on-street parking. If approved, we will include this information on a public parking map we are developing to provide to Pfeiffer to share with faculty and students.

On a related note, we are continuing work to redevelop the old parking lot on Pee Dee Avenue the City owns. We are still awaiting the results of the survey to identify the floodway through this property before we can proceed. The work on the lot is on the Public Works Department schedule to take place in the summer and be completed prior to the start of the next school semester. As this project develops, we will return to Council with a request for a project budget to construct the lot and review parking costs and opportunities on all the properties the City owns in this block.

Is this item budgeted?

Not Applicable

Fiscal Impact:

Management Recommendation:

ATTACHMENTS:	
Name:	Description:
<input type="checkbox"/> 21-07.docx	Ordinance 21-07
<input type="checkbox"/> Pee_Dee_Ave_On_Street_1.pdf	Map

APPROVALS:			
Date/Time:	Approval:	Department:	

ORDINANCE 21-07

AN ORDINANCE OF THE CITY OF ALBEMARLE, NORTH CAROLINA AMENDING THE CODE OF ORDINANCES, REGULATING CHAPTER 77: TRAFFIC SCHEDULES, TO ELIMINATE PARKING RESTRICTIONS CURRENTLY IN EFFECT FOR THE SOUTH SIDE OF PEE DEE AVENUE.

BE IT ORDAINED by the Council of the City of Albemarle, North Carolina, as follows:

SECTION 1. Schedule XXXV: TWO HOUR PARKING BETWEEN 8:00 A.M. AND 6:00 P.M. in the Chapter 77 of the Code of Ordinances of the City of Albemarle is hereby revised:

A. By amending the aforesaid schedule to eliminate the following two hour parking restriction, between 8:00 a.m. and 6:00 p.m., on the South Side of Pee Dee Avenue [emphasis added by striking through language intended to be deleted]:

Street	Portion	Side
Pee Dee Avenue	From the intersection with Fourth Street and East Main Street (known as Five Points), east to the intersection with Fifth Street.	South

SECTION 3. The effect of this ordinance is to allow parking in the aforementioned area without restriction.

SECTION 4. All ordinances and parts of ordinances in conflict with this ordinance are hereby repealed.

SECTION 4. This ordinance shall become effective as of the date of final adoption.

This ordinance was introduced and signed by Councilmember _____, a member of the Council of the City of Albemarle, North Carolina.

Member of Council

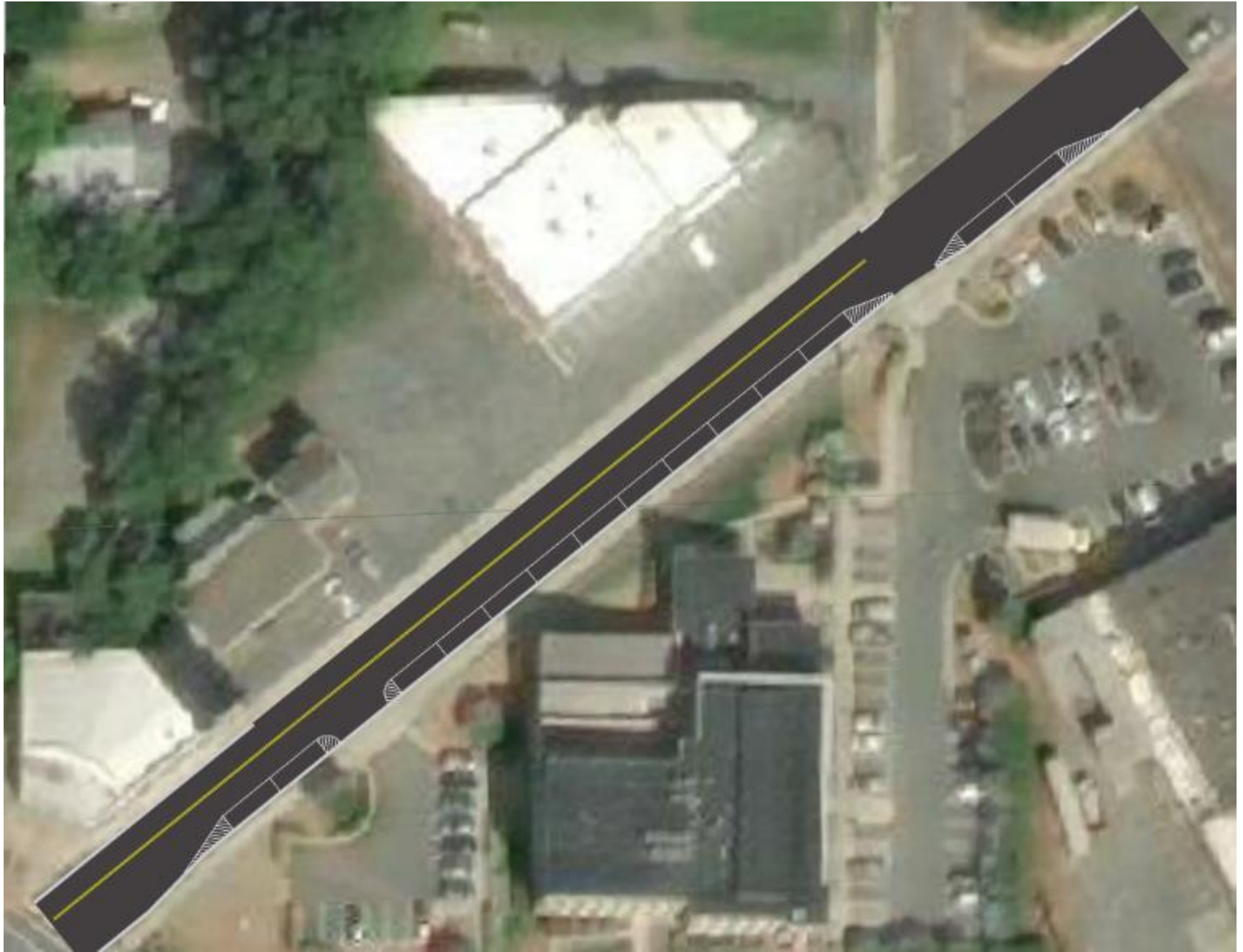
At the meeting of the Council held on _____, 2021, this ordinance was introduced, adopted and ordered published as provided by law.

Dated _____, 2021.

Mayor

Attest:

Clerk



Print

Title – Ordinance 21-08 - Landfill Budget Amendments and Project Close-Outs

Description:

Budget Amendment for closing 2 projects for Landfill.

1 - We will transfer residual funds from Gravity Line to use part of it to increase the budget for Equipment Repair & Maintenance and the remainder we will send to the Leachate Project fund to close it.

2 - The Leachate Project is completed. Due to some of the issues related to the project and the contractor, not all of the expenses were eligible for grant reimbursement, so our eligible draw down was less than the original budget. Even with this, the project came in considerably under budget.

Is this item budgeted?

Not Applicable

Fiscal Impact:

Management Recommendation:

ATTACHMENTS:

Name:	Description:
<input type="checkbox"/> Memo_close_project.docx	Memo about the Landfill Projects
<input type="checkbox"/> 21-08.docx	21-08

APPROVALS:

Date/Time:	Approval:	Department:	
2/24/2021 10:42 AM	Approved	City Clerk	
2/24/2021 10:44 AM	Approved	Administration	

Memo



To: Mayor and City Council
From: Colleen M. Conroy, Finance Director
Date: February 22, 2021
Re: Landfill Projects

We are pleased to report that the Landfill has completed two projects, both came in under budget. The Gravity Line came in \$93,812.57 under budget and the Leachate Project came in \$620,302 under budget. We wish to close both project funds.

We do have an issue though. Although the Leachate Force Main came in under budget, there were apparently some expenditures that were outside the original scope. The lending agency (State Revolving Loan) would not cover some of those costs and now the expenditures are more than the revenue. Therefore, we must transfer \$32,529.92 from the Landfill operations budget to the Leachate Project so we can close the project.

The plan is to transfer the remaining \$93,813 back to the Landfill fund and then increase both "Revenue" which will be considered Transfer FROM Gravity Line Project, and the Expenditures in two lines – Transfer TO Leachate Project \$32,530 and the remaining \$61,283 to increase the Equipment Repairs/Maintenance line as there have been numerous equipment issues.

ORDINANCE 21-08

AN ORDINANCE TO AMEND FISCAL YEAR 2020-2021 BUDGET

WHEREAS, the Council of the City of Albemarle did on the 1st day of June, 2020 adopt a City Budget for the fiscal year beginning July 1, 2020 and ending June 30, 2021; and

WHEREAS, it is appropriate to amend the expense and revenue accounts in the funds listed for the reason stated;

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Albemarle, North Carolina, that in accordance with the authority contained in G.S. 159-15, the following are hereby amended as shown and that the total amounts are herewith appropriated for the purpose shown.

	Account Title	Amount	From	To
Expenditure				
	Landfill Transfer to Cap Proj	32,530	506,262	538,792
	Landfill Operations	60,890	2,325,292	2,386,182
Revenue				
	Transfer from Capital Project	- 93,420	- 0 -	-93,420

Reason: To receive transfer of unspent funds from Gravity Line Project and appropriate those funds for Equipment repair in landfill and transfer to Leachate project for amount we did not borrow from the State then close the Leachate Project and Gravity Project

This ordinance was introduced and signed by Councilmember _____, a member of the City of Albemarle, North Carolina

Member of Council

This ordinance was introduced and passed its reading at the meeting of Council held on March 1, 2021, was adopted and ordered published as by law provided.

Dated: _____, 2021

Mayor

Attest: _____
City Clerk

□

Print

Title – Ordinance 21-09 - Revision to Approved Residential Ordinances

Description:

Staff found a couple minor items and one section that were unintentionally omitted during the drafting process of the residential ordinance amendments that were adopted in January.

This includes:

- Removing the townhouse cluster from the table of contents (actual section was already removed);
- Adding "watercraft" to the RV section in the table of contents; and
- Restoring section 92.079 Neighborhood Business District which was removed when reorganizing these sections.

Is this item budgeted?

Not Applicable

Fiscal Impact:

Management Recommendation:

<u>ATTACHMENTS:</u>	
Name:	Description:
<input type="checkbox"/> 3-1-21_Revisions_to_adopted_Residential_Amendments.docx	Revisions
<input type="checkbox"/> Ordinance_21-09.docx	Ordinance 21-09

<u>APPROVALS:</u>			
Date/Time:	Approval:	Department:	
2/26/2021 8:27 AM	Approved	City Clerk	
2/26/2021 8:27 AM	Approved	Administration	

Remove

NC > Albemarle > Albemarle, NC Cod... > CHAPTER 91: SUBDIVISION REGULATIONS

- [91.13](#) Improvements beyond the city limits
- [91.14](#) Sketch plan
- [91.15](#) Preliminary plat
- [91.16](#) Final plat
- [91.17](#) Exceptions, modifications
- [91.18](#) Variances
- [91.19](#) Penalties
- [91.20](#) Amendments, amendment procedure
- [91.21](#) Residential cluster developments
- [91.22](#) Cluster development site plan standards
- [91.23](#) Townhouse cluster developments**
- [91.24](#) Gated community development

Cross-reference:

Flood hazard reduction standards for subdivision proposals, § 93.44

§ 91.01 PURPOSE.

The purpose of this chapter is to establish procedures and standards for the development and subdivision of real estate within the corporate limits and extraterritorial jurisdiction of the city in an effort to, among other things, insure proper legal description, identification, monumentation, and recordation of real estate boundaries; further, the orderly layout and appropriate use of the land; provide safe, convenient, and economic circulation of vehicular traffic; provide adequate building sites readily accessible to emergency vehicles; assure the proper coordination and installation of

Add watercraft to the end

NC > Albemarle > Albemarle, NC Cod... > CHAPTER 92: ZONING REGULATIONS

- [92.010](#) Height and density, exception
- [92.011](#) Lot size
- [92.012](#) Lot of record
- [92.013](#) Front yard setbacks for dwellings
- [92.014](#) Visibility at intersections
- [92.015](#) Yard use limitations
- [92.016](#) Only one principal building on any lot
- [92.017](#) Fence, wall and hedge limitations
- [92.018](#) Conflict with other regulations
- [92.019](#) Customary home occupations
- [92.020](#) Group projects
- [92.021](#) Nonconforming uses or structures
- [92.022](#) Extension of nonconforming situations
- [92.023](#) Recreational vehicles and campers**
- Signs**
- [92.025](#) Intent
- [92.026](#) Definitions
- [92.027](#) General provisions

Add back in its entirety

NC > Albemarle > Albemarle, NC Cod... > § 92.078 R-O RESIDENTIAL-OFFICE DISTRICT.

- (17) Pharmacies and apothecary stores, without fountains.
- (18) Photographic studios.
- (19) Physical culture and reducing salons.

(C) The following conditional uses are permitted when authorized by the City Council after the Council holds a public hearing. Permitted conditional uses in the district include telecommunication towers, facilities complying with the provisions of § 92.067 of the City Code of Ordinances, battered group care facilities, and recycling collection points, tea houses, orphanages and adoption care facilities, boarding houses and rooming houses with management and operation plans approved by Council and when located at least 500 feet from other establishments of either use, and fraternity and sorority houses when located not less than 500 feet from the same use.

(‘58 Code, § 19-85) (Ord. 79-4, passed 6-25-79; Am. Ord. 79-12, passed 8-20-79; Am. Ord. 81-3, passed 3-16-81; Am. Ord. 97-58, passed 1-5-98; Am. Ord. 01-18, passed 4-16-01; Am. Ord. 05-31, passed 7-18-05; Am. Ord. 06-08, passed 4-3-06; Am. Ord. 08-03, passed 2-4-08; Am. Ord. 14-22, passed 7-7-14; Am. Ord. 18-31, passed 9-4-18) Penalty, see § 10.99

§ 92.079 NBD NEIGHBORHOOD BUSINESS DISTRICT.

(A) The regulations of the NBD Neighborhood Business District are intended to provide for the retailing of goods and services for convenience to the nearby residential neighborhoods in such a way as to protect abutting areas from blighting influences.

(B) The following uses are permitted.

- (1) Bakeries, where the products are sold exclusively at retail on the premises.
- (2) Banks and other financial institutions, including loan and finance companies.
- (3) Barber and beauty shops.
- (4) Bicycle sales and repair shops.
- (5) Churches and their related uses, except cemeteries. Services to be conducted temporarily in a tent shall be allowed on church property as a

NC > Albemarle > Albemarle, NC Cod... > § 92.079 NBD NEIGHBORHOOD BUSINESS DISTRICT.

(6) Clubs, lodges, social, civic, and other similar organizations operated on a nonprofit basis as evidenced by an Internal Revenue Service tax exemption granted under the provisions of § 501(C)(3) and (4) of the Internal Revenue Code.

- (7) Customary accessory uses and structures when located on the same lot as the principal structure, excluding open storage.
- (8) Dairy bars and ice cream manufacturing for retail sales on the premises only.
- (9) Dry cleaning and laundry pick-up stations and dry cleaning plants operated in conjunction with a retail service counter, provided there is no processing of clothes collected at other stations, and that only nonflammable liquids are used in the cleaning processes.
- (10) Floral and gift shops, but excluding commercial greenhouses.
- (11) Food stores, retail only, but excluding the killing and dressing of any flesh and fowl.
- (12) Jewelry repair shops.
- (13) Launderettes and laundromats.
- (14) Libraries, museums, and art galleries.
- (15) Locksmiths and gunsmiths.
- (16) Nursery schools and kindergartens.
- (17) Offices, business, professional, and public.
- (18) Photographic studios.
- (19) Public safety facilities such as fire and police stations, rescue squad headquarters, and civil defense centers, provided that all vehicles are stored indoors.
- (20) Public works and public utility facilities, subject to conditions listed under § 92.073(C)(6) relating to public works and public utility facilities.
- (21) Radio and TV repair shops, electric shops.



(22) Service stations, but not including major repair work, provided that gasoline pump islands shall be located at least 15 feet behind the property line, and that pump island canopies may be constructed to extend to the street right-of-way. On all sides where the stations abut residential districts, a six-foot high fence and suitable landscaping shall be provided.

(23) Shoe repair and shine shops.

(24) Tailor, dressmaker, and millinery shops.

(25) Adult day care centers.

(26) Retail establishments such as department, clothing, fabric, shoe, variety, notion, drug, hardware, furniture, appliance, floor covering, paint, antique, art goods, jewelry, gift, music, toy, sporting goods, books and stationary, magazine, candy, tobacco, pet, and hobby and craft stores but not excluding similar retail outlets.

(C) The following conditional uses are permitted when authorized by the City Council after the Council holds a public hearing: colleges, universities, technical institutes, public elementary and secondary schools, private schools having curricula substantially the same as offered in public schools and including dormitories when located on the campus of any of the above, and single-family dwellings, two-family dwellings and multi-family dwellings not to exceed four units, telecommunication towers and facilities complying with the provision of § 92.067 of the City Code of Ordinances, restaurants, orphanages and adoption care facilities, halfway houses and sober living facilities when located not less than one half mile from the same use, bed and breakfast homes when located not less than 500 feet from the same use, and boarding houses and rooming houses with management and operation plans approved by Council and when located at least 500 feet from other establishments of either use, and fraternity and sorority houses when located not less than 500 feet from the same use.

('58 Code, § 19-86) (Ord. 79-1, passed 1-15-79; Am. Ord. 79-4, passed 6-25-79; Am. Ord. 79-12, passed 8-20-79; Am. Ord. 81-3, passed 3-16-81; Am. Ord. 86-26, passed 11-3-86; Am. Ord. 87-8, passed 5-11-87; Am. Ord. 91-1, passed 1-22-91; Am. Ord. 93-21, passed 5-17-93; Am. Ord. 97-58, passed 1-5-98; Am. Ord. 98-26, passed 7-20-98; Am. Ord. 05-11, passed 3-21-05; Am. Ord. 06-08, passed 4-3-06; Am. Ord. 14-34, passed 11-3-14; Am. Ord. 18-31, passed 9-4-18) Penalty, see § 10.99

§ 92.079A N-S NEIGHBORHOOD SHOPPING DISTRICT.



ORDINANCE 21-09

AN ORDINANCE OF THE CITY OF ALBEMARLE, NORTH CAROLINA
CONCERNING AN AMENDMENT TO THE CODE OF ORDINANCES OF THE
CITY OF ALBEMARLE, NORTH CAROLINA

BE IT ORDAINED by the Council of the City of Albemarle, North Carolina, as follows:

SECTION 1. Title IX: Planning and Regulation of Development, Table of Contents for Chapter 91 entitled “Subdivision Regulations” within the Code of Ordinances of the City of Albemarle, North Carolina be and the same is hereby amended by deleting the text following the reference to Section 91.23, “Townhouse cluster development”, and replacing the text with “Reserved” within the Table of Contents as demonstrated below (emphasis added by striking through language to be deleted and underlining text to be added):

SUBDIVISION ORDINANCE SECTIONS
CHAPTER 91: SUBDIVISION REGULATIONS
Section
91.23 ~~Townhouse Cluster Developments~~ Reserved

SECTION 2. Title IX: Planning and Regulation of Development, Table of Contents for Chapter 92 entitled “Zoning Regulations” within the Code of Ordinances of the City of Albemarle, North Carolina be and the same is hereby amended by adding “watercraft” in the reference to Section 92.024 within the Table of Contents as demonstrated below (emphasis added by striking through language to be deleted and underlining text to be added):

ZONING ORDINANCE SECTIONS
CHAPTER 92: ZONING REGULATIONS
Section
General Provisions
92.024 Recreational vehicles, ~~and~~ campers, and watercraft

SECTION 3. Title IX: Planning and Regulation of Development, Table of Contents for Chapter 92 entitled “Zoning Regulations” within the Code of Ordinances of the City of Albemarle, North Carolina be and the same is hereby amended by adding Section § 92.079 NBD NEIGHBORHOOD BUSINESS DISTRICT and the text contained herein as detailed below (emphasis added by underlining text to be added):

“§ 92.079 NBD NEIGHBORHOOD BUSINESS DISTRICT.

(A) The regulations of the NBD Neighborhood Business District are intended to provide for the retailing of goods and services for convenience to the nearby residential neighborhoods in such a way as to protect abutting areas from blighting influences.

(B) The following uses are permitted.

(1) Bakeries, where the products are sold exclusively at retail on the premises.

(2) Banks and other financial institutions, including loan and finance companies.

(3) Barber and beauty shops.

(4) Bicycle sales and repair shops.

(5) Churches and their related uses, except cemeteries. Services to be conducted temporarily in a tent shall be allowed on church property as a customary related use when off-street parking is provided and a permit is obtained from the City Fire Department as required by § 29.1 of the Fire Prevention Code. Any person or organization desiring to conduct tent services shall first file an application with the City Clerk stating the location, date, time, duration, and size and capacity of the tent.

(6) Clubs, lodges, social, civic, and other similar organizations operated on a nonprofit basis as evidenced by an Internal Revenue Service tax exemption granted under the provisions of § 501(C)(3) and (4) of the Internal Revenue Code.

(7) Customary accessory uses and structures when located on the same lot as the principal structure, excluding open storage.

(8) Dairy bars and ice cream manufacturing for retail sales on the premises only.

(9) Dry cleaning and laundry pick-up stations and dry cleaning plants operated in conjunction with a retail service counter, provided there is no processing of clothes collected at other stations, and that only nonflammable liquids are used in the cleaning processes.

(10) Floral and gift shops, but excluding commercial greenhouses.

(11) Food stores, retail only, but excluding the killing and dressing of any flesh and fowl.

(12) Jewelry repair shops.

(13) Launderettes and laundromats.

(14) Libraries, museums, and art galleries.

(15) Locksmiths and gunsmiths.

(16) Nursery schools and kindergartens.

(17) Offices, business, professional, and public.

(18) Photographic studios.

(19) Public safety facilities such as fire and police stations, rescue squad headquarters, and civil defense centers, provided that all vehicles are stored indoors.

(20) Public works and public utility facilities, subject to conditions listed under § 92.073(C)(6) relating to public works and public utility facilities.

(21) Radio and TV repair shops, electric shops.

(22) Service stations, but not including major repair work, provided that gasoline pump islands shall be located at least 15 feet behind the property line, and that pump island canopies may be constructed to extend to the street right-of-way. On all sides where the stations abut residential districts, a six-foot high fence and suitable landscaping shall be provided.

(23) Shoe repair and shine shops.

(24) Tailor, dressmaker, and millinery shops.

(25) Adult day care centers.

(26) Retail establishments such as department, clothing, fabric, shoe, variety, notion, drug, hardware, furniture, appliance, floor covering, paint, antique, art goods, jewelry, gift, music, toy, sporting goods, books and stationary, magazine, candy, tobacco, pet, and hobby and craft stores but not excluding similar retail outlets.

(C) The following conditional uses are permitted when authorized by the City Council after the Council holds a public hearing: colleges, universities, technical institutes, public elementary and secondary schools, private schools having curricula substantially the same as offered in public schools and including dormitories when located on the campus of any of the above, and single-family dwellings, two-family dwellings and multi-family dwellings not to exceed four units, telecommunication towers and facilities complying with the provision of § 92.067 of the City Code of Ordinances, restaurants, orphanages and adoption care facilities, halfway houses and sober living facilities when located not less than one half mile from the same use, bed and breakfast homes when located not less than 500 feet from the same use, and boarding houses and rooming houses with management and operation plans approved by Council and when located at least 500 feet from other establishments of either use, and fraternity and sorority houses when located not less than 500 feet from the same use.

(‘58 Code, § 19-86) (Ord. 79-1, passed 1-15-79; Am. Ord. 79-4, passed 6-25-79; Am. Ord. 79-12, passed 8-20-79; Am. Ord. 81-3, passed 3-16-81; Am. Ord. 86-26, passed 11-3-86; Am. Ord. 87-8, passed 5-11-87; Am. Ord. 91-1, passed 1-22-91; Am. Ord. 93-21, passed 5-17-93; Am. Ord. 97-58, passed 1-5-98; Am. Ord. 98-26, passed 7-20-98; Am. Ord. 05-11, passed 3-21-05; Am. Ord. 06-08, passed 4-3-06; Am. Ord. 14-34, passed 11-3-14; Am. Ord. 18-31, passed 9-4-18) Penalty, see § 10.99”

SECTION 4. All ordinances and parts of ordinances in conflict with this ordinance are hereby repealed.

SECTION 5. This ordinance shall be effective as of the date of final adoption.

This ordinance was introduced and signed by Councilmember _____.

A member of the Council of the City of Albemarle, North Carolina.

Member of Council

At the meeting of the Council held on March 1st, 2021, this ordinance was introduced, adopted and ordered published as by law provided.

Dated: _____,

Mayor

Attest:

Clerk

Print

Title – Consider Road Closure Request for a Special Event Permit

Description:

The Stanly County YMCA will be hosting their annual Stanly Kids Triathlon on Saturday, April 17, 2021 from 1:00 pm - 3:00 pm.

The Stanly County YMCA is requesting for First Street to be closed from Troy Alexander Dr. to CB Crook Dr. YMCA staff is simultaneously working through the NCDOT process for this closure.

Is this item budgeted?

Not Applicable

Fiscal Impact:

Management Recommendation:

ATTACHMENTS:	
Name:	Description:
<input type="checkbox"/> COA_Permit_Application_2021- _signed_kids_tri.pdf	Stanly YMCA Kids Tri Special Events Permit Application
<input type="checkbox"/> Kids_Tri_2020_Bike_Course.pdf	Stanly YMCA Kids Tri Bicycle Map

APPROVALS:			
Date/Time:	Approval:	Department:	
2/22/2021 4:36 PM	Approved	City Clerk	
2/22/2021 4:37 PM	Approved	Administration	



Special Event Permit Application
 PO Box 190 Albemarle, NC 28001-0190
www.albemarleenc.gov

SECTION I: GENERAL INFORMATION

Title of Event: Stanly Kids Triathlon		
Event Website (if applicable): runsignup.com/Race/NC/Albemarle/StanlyKidsTri	Event Date/s: 4/17/2021	Event Hours: 1:00-3:00pm

**USE ADDITIONAL ATTACHMENTS
FOR ANY PORTIONS OF APPLICATION AS NEEDED**

Event Category: (please check all that apply) <input type="checkbox"/> Assembly <input type="checkbox"/> Festival/Outdoor Market <input checked="" type="checkbox"/> Run/Walk <input type="checkbox"/> Parade <input type="checkbox"/> Demonstration <input type="checkbox"/> Concert/Performance <input type="checkbox"/> Block Party <input type="checkbox"/> Roadside Solicitation <input type="checkbox"/> Educational <input type="checkbox"/> Other: _____	Special Considerations: (please check all that apply) <input type="checkbox"/> Alcoholic Beverages <input type="checkbox"/> Food Sales <input type="checkbox"/> Cooking <input type="checkbox"/> Merchandise Sales <input type="checkbox"/> Pets/Animals <input type="checkbox"/> Use of Electricity <input type="checkbox"/> Sound Amplification <input type="checkbox"/> Tents <input type="checkbox"/> Fireworks/Pyrotechnics <input type="checkbox"/> Portable Restrooms <input type="checkbox"/> Other: _____
Time Set up Begins: 12:00 pm	Time Break Down Ends: 4:00 pm
Estimated Event Attendance: 100	Estimated # of People at Peak Periods: 100
Estimated # of Vehicles: 50	Estimated Vehicles at Peak Periods: 50

SECTION II: EVENT ORGANIZATION INFORMATION

Host Organization: Stanly County Family YMCA	Applicant Name: Derrick Almond		
Address: 427 North 1st street	City: Albemarle	State: NC	Zip: 28001
Phone#: 704-982-1916	Mobile#: 704-991-5361	Email: DAlmond@stanlyymca.org	
Primary On-Site Contact: Derrick Almond		Mobile#: 704-991-5361	
Other On-Site Contact Info: Kristen Underwood 704-791-1580		Org. EIN#:	

SECTION III: EVENT DETAILS

Description of the Event: _____ This event is a kids triathlon where they will start with a swim in the YMCA pool, then a bike ride around town and finish with a run on 1st street.	
Location/s of the Event: 427 N. 1st Street Albemarle, NC 28001	Site Capacity: 500
Property Address: 427 N. 1st Street Albemarle, NC 28001	
Property Owner/s: Stanly County Family YMCA	Owner/s Authorized Use: Yes

SECTION IV: INSURANCE REQUIREMENTS

(COMPLETE ONLY IF STREET CLOSURE, FIREWORKS, OR ALCOHOL BEING REQUESTED)

Name of Policy Holder: Stanly County Family YMCA	Policy#:
Policy Amount:	Policy Type:

**A COPY OF POLICY MUST BE PROVIDED WITH THE APPLICATION.
CITY OF ALBEMARLE MUST BE LISTED AS "ADDITIONAL INSURED" PARTY.**

SECTION V: PERMIT FEES

<input type="checkbox"/> Tent Permit (\$50) <input type="checkbox"/> Public Assembly (\$25) <input type="checkbox"/> Special Event Permit (\$25) <input checked="" type="checkbox"/> Street Closing (\$50) <input type="checkbox"/> Fireworks/Pyrotechnics (\$100 for one time event/\$300 for 6 months)
Civic Groups or 501c organizations may be fee exempt at discretion of City Council, if requested. Proof of federal 501c Status must be submitted with Application. Check here for fee waiver request <input checked="" type="checkbox"/>



City of Albemarle Special Event Permit Application (Page 2 of 2)

SECTION VI: SPECIAL CONSIDERATION DETAIL

(CHECK EACH BOX AS APPLICABLE AND PROVIDE DETAIL REQUESTED)

Street Closures (map of proposed closing and route must be provided with application)

NOTE: ALL NCDOT ROADS MUST BE APPROVED BY NCDOT

Reason for Street Closure: Safety for the finish line of race.

Name of Street to be closed: 1st street from C. B. Crook to Franklin

Additional Street: n/a from n/a to n/a

of Barricades needed: 4 # of cones needed 8 Dropoff location: 1st at CB Crook and 1st at Franklin st

Date of Closure: 4/17/2021 Start Time: 12:45pm to 2:45pm

Additional Comments: For the safety of kids participating in the race.

Trash/Debris Plan: YMCA staff will police the race course and clean up any race trash.

Alcoholic Beverages* (check all that apply)

- Free/Host Alcohol
- Alcohol Sales (ABC Permit must accompany)
- Host and Sale Alcohol
- Beer
- Wine
- Beer and Wine
- Liquor

* Applicant must provide a map of proposed designated area with this application. Right to modify area is reserved by the City.

Describe Security Plan to ensure safe sale and distribution of alcohol at your event: _____

No alcohol provided.

Appropriate ABC Permits must accompany application. Failure to submit at time of application will affect approval.

Parade/Run/Walk/Procession/Demonstration

(map of route required)

- Open Sidewalks only
- Streets w/ temporary traffic interruptions
- Street Closures
- Sidewalk Closures

Start Time: 12:45pm End Time: 3:00pm

Purpose: Safety of children participating.

Additional Permit Attachments Included:

- Site Map of All Activities
- Parking Plan
- Emergency Action Plan with site map (required for any downtown event)
- Security Plan
- General Liability Insurance
- ABC Permit
- Alcohol Beverage Designated Area Map
- Proof of 501C Status
- Application Fee
- Property Owner Authorization
- Business Notification Form

Tents (Width x Length x Height)

Dimensions of Tent: _____

Tents greater than 400 square feet require an additional \$50 permit fee
TENT PERMIT ONLY DOES NOT REQUIRE ADDITIONAL SPECIAL EVENT FEE

Cooking or Warming Food? (Circle One)

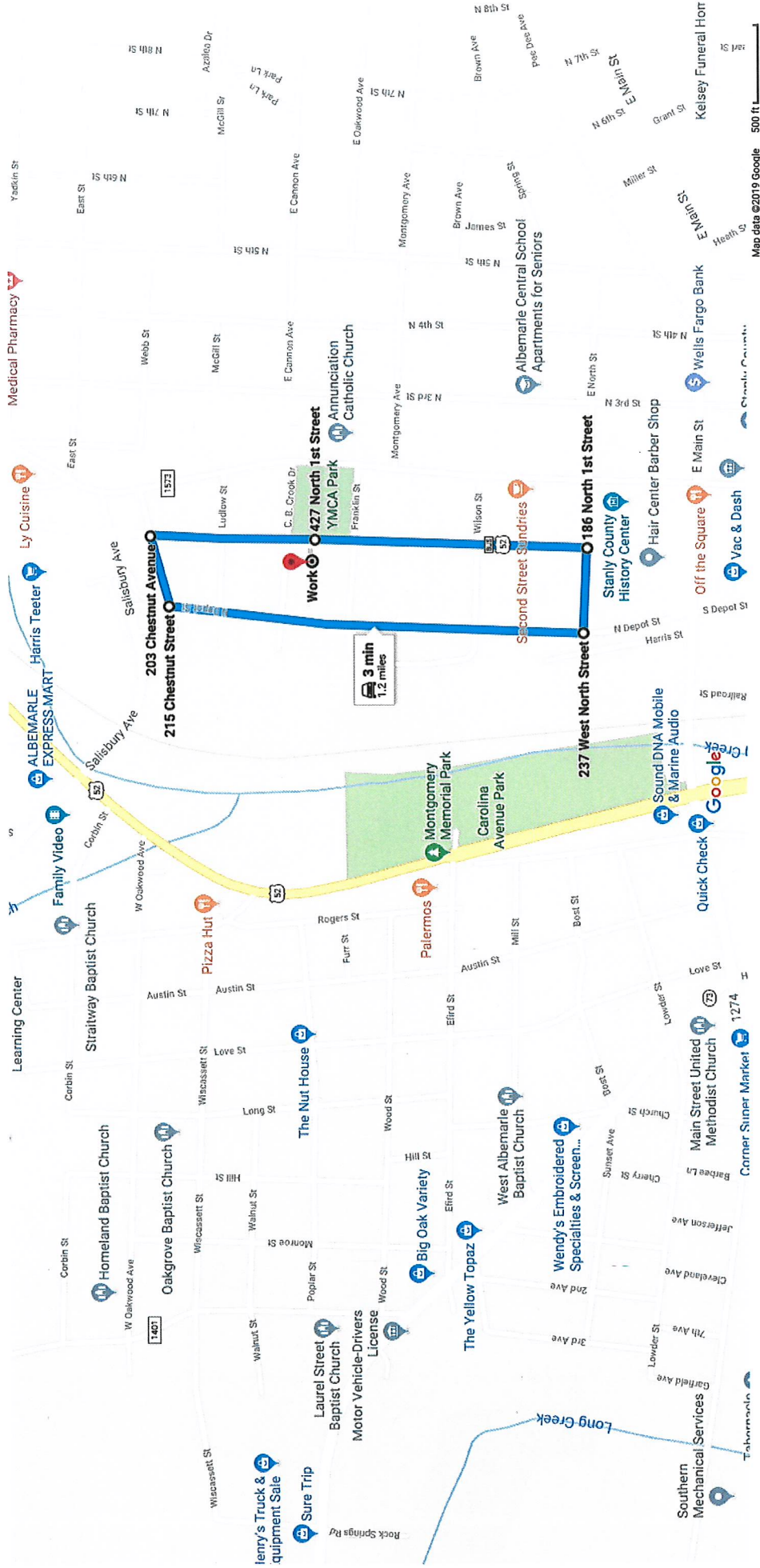
Method of Heat _____

I certify that the information contained in the foregoing application is true and correct to the best of my knowledge and belief that I have read, understand, and agree to abide by the rules and regulations governing the proposed Special Event under the City of Albemarle Municipal Code and I understand that this application is made subject to the rules and regulations established by the City Council and/or City Manager or City Manager's designee. Applicant agrees to comply with all other requirements by the City, County, State, and Federal Government, and any other applicable entity which may pertain to the use of the Event venue and the conduct of the Event. In the event that a possessory interest subject to taxation is created by virtue of this use-permit, I agree to pay all possessory interest taxes and the City shall not be liable for the payment of such taxes. I further agree that the payment of any such taxes shall reduce and consideration paid to the City pursuant to this use-permit. I agree to abide by these rules, and further certify that I, on behalf of the host organization, am also authorized to commit that organization, and therefore agree to be financially responsible for any costs and fees that may be incurred by or on behalf of the Event to the City of Albemarle. I also understand the application fee is non-refundable and due at the time of application submittal. The submission of this application is not an automatic approval or guarantee.

Print Name of Application/Host Organization: Stanly County Family YMCA Title: Fitness Director

Signature [Handwritten Signature]

Submission Date: 2/17/2021



via N 1st St
3 min without traffic

3 min
1.2 miles

Print

Title – Consider Road Closure for Tiffany's at the Boardroom Cruise-Ins

Description:

Tiffany's at the Boardroom will continue their cruise-ins on the 2nd Saturday of each month, from March through December 2021. City Council had approved the closure for several of these events and they have reached the end of the term for which the approval was provided, which is why this issue is before Council.

The request is to close W. Main St from 1st St. to 2nd St. for this event through December 2021.

Is this item budgeted?

Not Applicable

Fiscal Impact:

Management Recommendation:

ATTACHMENTS:	
Name:	Description:
<input type="checkbox"/> Cruise_In_Permit_Tiffany_s_2021_March-Dec.pdf	Tiffany's Cruise-In Special Events Permit Application
<input type="checkbox"/> Cruise_In_Map_(1)_2021.pdf	Tiffany's Cruise-In Map

APPROVALS:			
Date/Time:	Approval:	Department:	
2/22/2021 9:11 AM	Approved	City Clerk	
2/22/2021 1:32 PM	Approved	Administration	



City of Albemarle Special Event Permit Application

PO Box 190 Albemarle, NC 28001-0190

www.albemarlenc.gov

GENERAL INFORMATION

Title of Event: BeDowntown Cruise-In

Event website (if applicable):

Event Category: (please check all that apply)

- Assembly
- Festival/Outdoor Market
- Run/Walk
- Parade
- Demonstration
- Concert/Performance
- Block Party
- Roadside Solicitation
- Educational
- Private Gathering
- Other: Cruise-in

Special Considerations: (please check all that apply) Alcoholic Beverages

- Food Sales**
- Cooking
- Merchandise Sales**
- Pets/Animals
- Use of Electricity
- Sound Amplification**
- Ticketed Admission
- Tents
- Fireworks/Pyrotechnics
- Portable Restrooms
- Fire Watch (over 300 people in attendance)
- Other: _____

Event Date/s: 3/13, 4/10, 6/12, 7/10, 8/14, 10/9, 11/13, 12/11

Event Hours: 4PM-7PM (**streets closed from 3PM-8PM**)

Time Set up Begins: 3PM

Time Break Down Ends: 8PM

Estimated Event Attendance: 50

Estimated # at Peak Periods: 50

Estimated Vehicles: 35

Estimated Vehicles at Peak Periods: 35

Description of the Event: Cruise-in. Family friendly event

Location/s of the Event: Site Capacity: Main Street (Tiffany's at the Boardroom)

Property Address: 135 W. Main Street

Property Owner/s: Tiffany Dahle

EVENT ORGANIZATION INFORMATION

Host Organization: Tiffany's at the Boardroom

Applicant Name: Tiffany Dahle

Address: 451 E. Oakwood Ave

City: Albemarle

State: NC

Zip: 28001

Phone#:	Mobile#: 704-985-5119	Email: tiffany@eventswithtiffany.com
Primary On-Site Contact: Tiffany Dahle		Mobile: 704-985-5119
Other On-Site Contact Info:		EIN#:
INSURANCE REQUIREMENTS		
Name of Policy Holder: Tiffany's at the Boardroom	Policy#:	Policy Type:
Policy Amount:	Name of Insurance Agent:	
A COPY OF POLICY MUST BE PROVIDED WITH THE APPLICATION. CITY OF ALBEMARLE MUST BE LISTED AS "ADDITIONAL INSURED" PARTY.		
PERMIT FEES		
Tent Permit (\$50) Parade/Demonstration (\$25) Special Event Permit (\$25) Street Closing (\$50) Fireworks/Pyrotechnics (\$100 for one time event/\$300 for 6 months)		
Civic Groups or 501c organizations may be fee exempt at discretion of City Council, if requested. Proof of federal 501c Status must be submitted with Application. Check here for fee waiver request		



City of Albemarle Special Event Permit Application (Page 2 of 2)

EVENT DETAIL
CHECK EACH BOX AS APPLICABLE AND PROVIDE DETAIL REQUESTED
<p>• Street Closures (map of proposed closing and route must be provided with application)</p> <p>NOTE: ALL NCDOT ROADS MUST BE APPROVED BY NCDOT</p> <p>Reason for Street Closure: <u>Cruise-in</u>. Name of Street to be closed: <u>Main Street</u> from <u>First Street</u> to <u>Second Street</u> Additional Street: _____</p> <p>from _____ to _____ # of Barricades needed: <u>4</u> # of cones needed <u>4</u> Dropoff location: <u>Listed intersections</u> Date of Closure: <u>See above</u> Start Time: <u>3PM</u> to <u>8PM</u> Additional Comments: _____</p> <p>_____</p> <p>_____</p>

<ul style="list-style-type: none"> • Alcoholic Beverages* (check all that apply) <ul style="list-style-type: none"> • Free/Host Alcohol • Alcohol Sales (ABC Permit must accompany) • Host and Sale Alcohol • Beer • Wine • Beer and Wine • Liquor <p>* Applicant must provide a map of proposed designated area with this application. Right to modify area is reserved by the City.</p>	<p>Describe Security Plan to ensure safe sale and distribution of alcohol at your event: <u>All beverages will be put into properly labeled cups. Also everyone attempting to purchase will be carded and given a wristband. All beverage salesmen will go through proper ABC sales certification.</u> Appropriate ABC Permits must accompany application. Failure to submit at time of application will affect approval.</p>
<ul style="list-style-type: none"> • Parade/Run/Walk/Procession/Demonstration (map of route required) <ul style="list-style-type: none"> • Open Sidewalks only • Streets w/ temporary traffic interruptions • Street Closures • Sidewalk Closures <p>Start Time: _____ End Time: _____ Purpose: _____ _____ _____</p>	<p>Additional Permit Attachments Included:</p> <ul style="list-style-type: none"> • Site Map (Run/Walk Map) <ul style="list-style-type: none"> <input type="checkbox"/> Portable Restroom Map • Parking Plan • Emergency Action Plan with site map (required for any downtown event) • Security Plan • Certificate of Insurance • ABC Permit • Alcohol Beverage Designated Area Map • Application Fee • Property Owner Authorization
<ul style="list-style-type: none"> • Tents (Width x Length x Height) Dimensions of Tent: _____ Tents greater than 400 square feet require an additional \$50 permit fee 	
<ul style="list-style-type: none"> • Cooking or Warming Food? (Circle One) Method of Heat _____ 	
<p>I certify that the information contained in the foregoing application is true and correct to the best of my knowledge and belief that I have read, understand, and agree to abide by the rules and regulations governing the proposed Special Event under the City of Albemarle Municipal Code and I understand that this application is made subject to the rules and regulations established by the City Council and/or City Manager or City Manager's designee. Applicant agrees to comply with all other requirements by the City, County, State, and Federal Government, and any other applicable entity which may pertain to the use of the Event venue and the conduct of the Event. In the event that a possessory interest subject to taxation is created by virtue of this use-permit, I agree to pay all possessory interest taxes and the City shall not be liable for the payment of such taxes. I further agree that the payment of any such taxes shall reduce and consideration paid to the City pursuant to this use-permit. I agree to abide by these rules, and further certify that I, on behalf of the host organization, am also authorized to commit that organization, and therefore agree to be financially responsible for any costs and fees that may be incurred by or on behalf of the Event to the City of Albemarle. I also understand the application fee is non-refundable and due at the time of application submittal. The submission of this application is not an automatic approval or guarantee. Print Name of Application/Host Organization: <u>Tiffany's at the Boardroom</u> Title: <u>Owner</u></p> <p style="text-align: center;">Signature: <i>Tiffany E. Dahle</i> Submission Date: <u>02/10/2021</u></p>	

W. North

N. 2ND

E. North

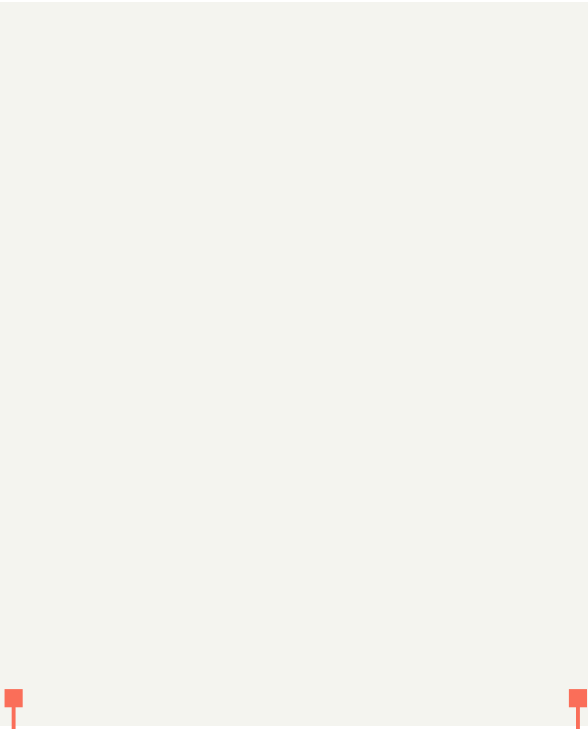


N. 1ST



N. 3RD

the Square



W. Main
Tiffany's

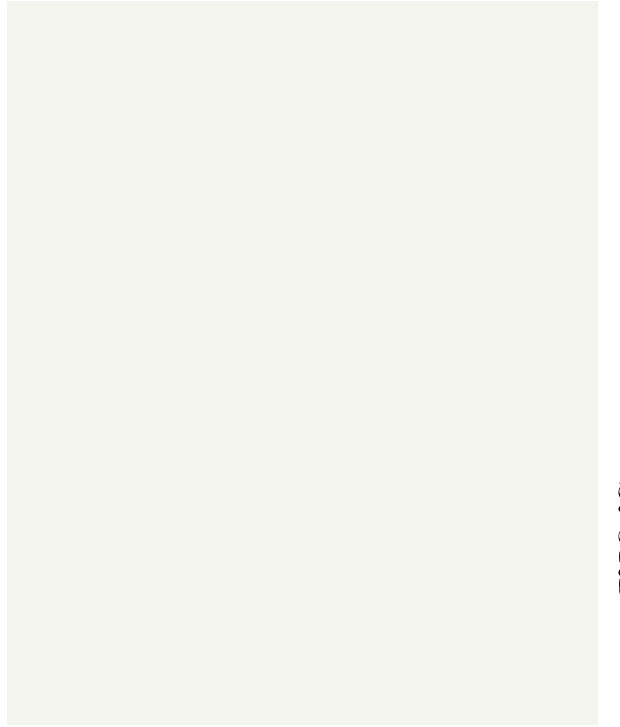
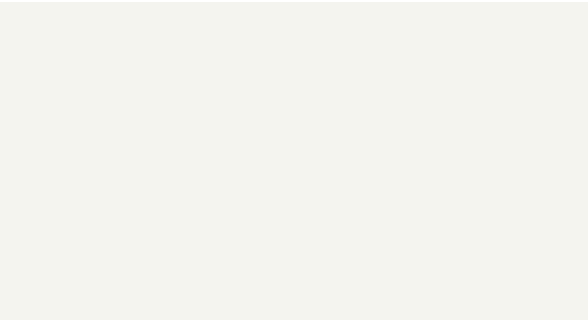


Kings Ave.

S. 1ST

S. 2ND

S. 3RD



W. South

E. South



Print

Title – Pavement Maintenance FY 20-21

Description:

The annual street list for Pavement Maintenance has been processed, reviewed, and vetted with our Pavement Engineers and Public Works Department based on budget dollars for FY 20-21. The streets recommended are based on a computer generated list and provide for the most efficient use funds based on our needs. We do request a blended output of preservation and minor rehabilitation.

Attached are lists of streets that will be improved by either "Preservation", aka Micro-surfacing, or "Minor Rehabilitation", aka 2" resurfacing. Moving forward we plan to receive quotes for this work and proceed with the work.

The preservation list of streets are streets that are still in fairly good condition, but require a maintenance coat of micro-surfacing to keep them in good standing.

The minor rehab list of streets are streets that have shown cracks, pot holes and settlement in locations, but the subgrade is still in good enough shape to put 2" of new asphalt over a solid sub-grade. These are streets we plan to resurface ourselves. We have built up the experience in the Streets Division where we have the ability to be able to perform this work ourselves.

Is this item budgeted?

Yes

Fiscal Impact:

Management Recommendation:

ATTACHMENTS:	
Name:	Description:
<input type="checkbox"/> Council_Preservation_Street_List_FY20-21.pdf	FY20-21 Street Preservation List
<input type="checkbox"/> Council_Rehab_Street_List_FY20-21.docx	FY20-21 Minor Rehab List

APPROVALS:			
Date/Time:	Approval:	Department:	
2/22/2021 3:17 PM	Approved	City Clerk	
2/22/2021 3:41 PM	Approved	Administration	



Public Works Department

FY 20-21 PRESERVATION (MICRO-SURFACE) STREET LIST

Street Name	TP	Begin Location	End Location
AMHURST	ST	BELL AV	BOGAN AV
ARBOR	WY	CUL DE SAC	HARVARD DR
AREY	AV	BAILEY ST	GIBSON ST
AREY	AV	POU ST	BAILEY ST
AREY	AV	OLIVIA DR	POU ST
AREY	AV	SIDNEY ST	OLIVIA DR
AREY	AV	MAIN ST	EASTOVER AV
BELL	AV	AMHURST ST	EASTOVER AV
BELL	AV	EASTOVER AV	MAIN ST
CARTER	DR	KNOLLWOOD CR	DEAD END
COLLINS	DR	BRENDA DR	CRESTVIEW DR
COLLINS	DR	CRESTVIEW DR	MEADOWROCK DR
CRESTVIEW	DR	WOODCREST LN	SNUGGS PARK RD
CRESTVIEW	DR	COLLINS DR	CRESTVIEW LN
DICK	ST	RICHARD ST	EASTWOOD DR
HEATHWOOD	DR	MIDWOOD DR	PALMETTO DR
HERMITAGE	DR	CUL DE SAC	WESLEY HEIGHTS DR
JOHNSON	ST	NORTH EAST CONNECTOR	GRAY ST
LENNOX	ST	AREY AV	LEONARD AV & INGER ST
LONG	ST	WALNUT ST	WISCASSETT ST
ROGERS	ST	EFIRD ST	WOOD ST
SEVENTH	AV	KINGSLEY DR	LOWDER ST
SMOKEHOUSE	BND	FOSTER LN	DOUGLAS CT
SMOKEHOUSE	BND	Stanford RD	BUCKBOARD LN
SPEIGHT	RD	BADIN RD	MOSS SPRINGS RD
SPEIGHT	RD	MOSS SPRINGS RD	LATON RD
SUMMIT	AV	FOURTH ST	LEE AV
WALL	ST	THOMAS ST	NC 24-27 BYPASS E
SMOKEHOUSE	BND	BUCKBOARD LN	Stanford RD
SMOKEHOUSE	BND	DOUGLAS CT	BUCKBOARD LN
BADIN	RD	NORTH EAST CONNECTOR	EASTWOOD PARK CR
HAWTHORN	AV	SECOND ST	FIFTH ST
AMHURST	ST	BOGAN AV	GROVES AV

P | 704.984.9665
F | 704.986.6127



www.albemarlenc.gov
PO Box 190
704 Arlington Avenue
Albemarle, NC 28002-0190

Public Works Department

FY 20-21 REHAB (MINOR) 2" MILL & FILL; STREET LIST

Street Name	TP	Begin Location	End Location
BROOKWOOD	AV	HICKORY AV	MAPLE AV
CROWN POINT	DR	BUTLER ST	SLACK ST
ELM	ST	HILL ST	MONROE ST
GREENWOOD	ST	MONROE ST	PENNINGTON RD
HEMLOCK	DR	WOODCREST LN	BRENDA DR
LONG	ST	OAKWOOD AV	CORBIN ST
MONROE	ST	WISCASSETT ST	OAKWOOD AV
WOOD	ST	MONROE ST	LAUREL ST
WOOD	ST	LONG ST	HILL ST
SNUGGS PARK	RD	VALLEYVIEW DR	BETHANY RD
MORROW	AV	DUNLAP ST	RUSH ST

Print

Title – Charters of Freedom

Description:

Reminder that pavers are now available for purchase. Information regarding the pavers is also available on our Facebook page and City website.

Is this item budgeted?

Not Applicable

Fiscal Impact:

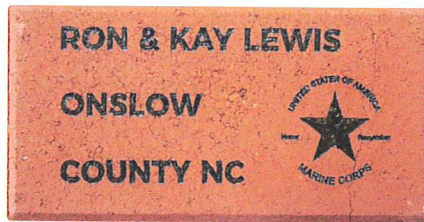
Management Recommendation:

ATTACHMENTS:	
Name:	Description:
<input type="checkbox"/> scan_mferis_2021-02-25-08-54-37.pdf	Paver Form

APPROVALS:			
Date/Time:	Approval:	Department:	

Honor & Legacy Pavers

Honor a veteran, loved one, family, organization, or simply yourself by getting a personalized brick or paver for installation at your Charters of Freedom setting!



Be a
part of
history.
Leave
your
mark.



Six options from which to choose:

- 4" x 8" Solid Brick
- 4" x 8" Solid Brick w/ Service Seal
- 8" x 8" Solid Brick
- 8" x 8" Solid Brick w/ Service Seal
- 8" x 8" Granite
- 8" x 8" Granite w/ Service Seal

Seven service seal options (if requested):



Fill out the information on the back to get started!



Foundation Forward Inc.
An Educational, Nonprofit, 501(c)(3) Organization

828-522-1400
chartersoffreedom.com

Paver Order Form

Fill out the information below to get started:

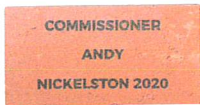
Buyer's Name: _____ County: _____

Mailing Address: _____

Phone Number: (____) _____ - _____ Email Address: _____

Choose one option below (additional options on back). Please fill in the spaces next to your selection with your choice of characters, all uppercase:

- 8" x 4" Solid Brick \$100**



4" x 8" Brick

Three lines; 19 characters each, including spaces and punctuation

- 8" x 4" Solid Brick w/ Service Seal \$125**



4" x 8" Brick w/ Service Seal

Three lines; Line 1: 19 characters, Lines 2-3: 13 characters, including spaces and punctuation

Service Seal Here (Circle One)

- Air Force Marine Corps
- Army National Guard
- Coast Guard Navy
- First Responder

- 8" x 8" Solid Brick \$250**

- 8" x 8" Granite \$350**



8" x 8" Brick

Seven lines; 19 characters each, including spaces and punctuation

- 8" x 8" Solid Brick w/ Service Seal \$250**

- 8" x 8" Granite w/ Service Seal \$350**



8" x 8" Granite w/ Service Seal

Five lines; 19 characters each, including spaces; Service seal in center, below first three lines

Service Seal Here (Circle One)

- Air Force Coast Guard Marine Corps Navy
- Army First Responder National Guard

Mail check or money order to Foundation Forward, 227 Main St West, Valdese, NC 28690



Print

Title – Update on Food Truck Friday and Other Special Events

Description:

This item was requested to be placed on the agenda for discussion.

Is this item budgeted?

Not Applicable

Fiscal Impact:

Management Recommendation:

ATTACHMENTS:

Name:	Description:
No Attachments Available	

APPROVALS:

Date/Time:	Approval:	Department:	
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Print

Title – Information - King Alleyway

Description:

Update requested by Mayor Pro Tem Hall:

There has not been any substantial progress since the Main Street retreat presentation on February 1. As stated in the January 15 Council update, the decorative poles have been ordered. Our electrical engineers, Southeastern Consulting Engineers, and the pole manufacturer’s representative are working through the engineered drawings for each pole and as of 2/22/21, Southeastern approved drawings for three of the eight poles that will be placed in the alleyway. These poles will hold the decorative lights. As previously stated, we expect the poles to arrive mid to late spring. The poles are a significant driver for the timeline. If that timeline changes, we will update Council.

The landscape architect, McAdams, provided a sketch design that was used to set the direction of the alleyway design. Staff has provided them with design elements for the alleyway and they are working towards developing the full design. We expect to receive an iteration of the design sometime during the week of March 1. At that time, the Downtown Vitality Project Team will provide feedback so that McAdams can continue to refine the design. We will also receive an updated project schedule for the design during the week of March 1.

As a reminder, the alleyway project stretches from W. Main to King Ave.

Is this item budgeted?

Not Applicable

Fiscal Impact:

Management Recommendation:

ATTACHMENTS:	
Name:	Description:
No Attachments Available	

APPROVALS:			
Date/Time:	Approval:	Department:	
2/24/2021 1:17 PM	Approved	City Clerk	
2/24/2021 1:17 PM	Approved	Administration	

Print

Title – Closed Session Pursuant to N.C.G.S. 143-318.11(a)(1) & (6) - To Prevent Disclosure of Information that is Privileged or Confidential and Personnel.

Description:

Is this item budgeted?

Not Applicable

Fiscal Impact:

Management Recommendation:

ATTACHMENTS:

Name:	Description:
No Attachments Available	

APPROVALS:

Date/Time:	Approval:	Department:	
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Print

Title – Adjourn until Monday, March 15, 2021 at 6:30 pm

Description:

Is this item budgeted?

Not Applicable

Fiscal Impact:

Management Recommendation:

ATTACHMENTS:

Name:	Description:
No Attachments Available	

APPROVALS:

Date/Time:	Approval:	Department:	
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