

ADJOURNED MEETING CITY COUNCIL
May 7, 2019

The City Council of the City of Albemarle met in an adjourned session on Tuesday, May 7, 2019, at 5:30 p.m. in the City Executive Conference Room. Mayor G. R. Michael presided and the following Councilmembers were present, to wit: Bill Aldridge, Chris Bramlett, Martha Sue Hall, Martha E. Hughes, Shirley Lowder, Dexter Townsend and Chris Whitley. Absent, none.

The City Council held a budget work session for Fiscal Year 2019/2020.

Mayor Michael called the meeting to order.

The City Manager distributed a list of the items he would like to highlight in the proposed Fiscal Year 2019-2020 City of Albemarle Budget.

The City Manager reviewed the proposed general fund revenues. Mr. Ferris said the taxes levied by the City is based on 1,061,000,000 property tax valuation provided by the Stanly County Tax Administrator. County tax collection is up from 97.3% to 97.55%.

Mr. Ferris recommends keeping the City's current tax rate of 64 cents per \$100 of assessed value the same with no increase. Mr. Ferris stated the budget proposes no increase in the Motor Vehicle Registration fee nor Planning and Zoning fees. The budget does make an adjustment to the monthly Household Solid Waste Collection fee and Household Solid Waste Disposal fee of \$1.82 per month per customer for the 2019-20 Fiscal Year to keep this service self-funded. Also, recommended is a \$1.00 per ton tipping fee increase for municipal solid waste and construction and demolition. There is no proposed change in the \$1.00 per ton fee specifically designated for closure and post-closure costs.

Councilmember Hall came into the meeting at this time.

Next, the Administration Department items include Salaries \$83,650, \$19,000 for Bond Counsel & City Attorney, \$75,400 budgeted for professional services, Election Expense \$0, aid to other governmental units \$3,250, subsidies general \$10,500,

Principal \$127,120 and Interest \$64,605 for the Corporate Center and Principal \$140,000 and Interest \$12,050 City Hall and Contingency of \$7,000.

In the Economic Development Department, the proposed budget includes engineering \$5,000, professional services of \$42,000, industry incentives of \$1,500, transfer in for Economic Development \$130,085 from other City Funds to support these activities.

In the Main Street Program include salaries for a director \$54,652 and one part-time position of \$15,912.

In the Human Resource Department, the proposed budget includes the General Fund portion of salaries at \$54,000, Health Insurance of \$13,565, Food Provisions of \$800, Travel \$2,000, Training \$6,500, and All Other Professional Services of \$12,450 which covers post-employment benefits study, pre-employment drug and alcohol testing, pre-tax medical and child care plan, employee assistance program, performance evaluation, and MSD Online Program. The City Manager also reported that lifescan physicals would be offered to all employees as a wellness and preventative maintenance services from the healthcare fund. If current year funding is not sufficient, then funds from the accumulated reserve is since moving to a self-insurance program would be utilized.

In the Finance Department, recommended \$28,900 for other Professional Services, other services at \$117,950, service maintenance and contracts recommended at \$29,600, and service charges at \$9,900.

In the Information Systems Department, the cost of the IS activities are shared among the City's various funds, professional services (\$143,620), software (\$94,150), Small Tools and Equipment (\$17,700), equipment repair and maintenance (\$17,500), data processing equipment (\$66,000), service maintenance contracts (\$211,320), other services (\$43,600), lease purchase Principal (\$93,150) and interest (\$5,960) and transfer for Info Systems \$718,020.

Item cut for Information Systems was High definition cameras for Council Chambers \$68,000.

In the Police Department \$180,000 separation allowance, Health Insurance \$637,800, All Other Professional Services \$16,500, Small Tools and Equipment \$57,000, Special Activity Expense \$4,500, Special Investigations \$10,000, service maintenance contracts (\$82,000) Motor Vehicles \$60,000, Lease Purchase Principal \$202,850 & Interest \$122,700, and noted the repayment of the interfund loan for the construction of the East and North community Police Stations as well and the Fire Station #1 are now complete.

School Resource Officer (SRO) Program – Salaries (\$86,000) – County School System pays 50% of the entire budget.

Cuts in the Police Department:
\$10,000 because only recommending 2 vehicles, 3 requested.
\$30,000 one vehicle

In the Fire Department the significant capital initiatives include the installation of a vehicle exhaust system, which completes the installation at all three stations. Funds are also provided for the purchase of SCBA equipment for all fire suppression personnel. The Fire Department budget contains funding for salaries of \$1,992,300, temporary and Part-Time salaries \$42,500, health insurance (\$480,480), small tools and equipment \$13,000, lease purchase and Interest (\$125,000) and (\$9,223), service maintenance contracts (\$7,500), and noted the repayment of the interfund loan for the construction of public safety facilities was now complete.

Councilmember Aldridge came into the meeting at this time.

Cut items in Fire Department
9 new fire fighters \$ 302,400
\$87,300 health insurance for 9 new employee
New hire physicals for 9 \$1,560
\$18,900 for uniforms for 9 additional employees
14,500 grant match for SCBA Equipment
\$40,500 for outfitting 9 new employees
\$1,400,000 for new aerial ladder, \$392,101 annual payments for 5 years on Aerial Ladder Truck.
\$392,101 annual payments for 5 yr. /Aerial Ladder Truck

Public Works Warehouse Division provides for the purchase of a forklift and funding for the replacement of the fuel system hardware and software.

Public Works Central Garage – Salaries \$216,200, Vehicle diagnostic software \$25,000, Building Repair and Maintenance \$15,000, Other Equipment \$0, Software \$25,000.

Public Works - Streets Salaries street \$329,600, temp and part-time wages \$8,000, All Other Professional Services \$12,000, Asphalt \$125,000 for the annual street preservation and maintenance program, with is an increase of \$25,000 from the previous year. The budget also includes funding for the acquisition of a street sweeper and a paving machine to help with the City's aggressive street maintenance and preservation

program. Public Works Administration - solid waste disposal (\$340,000), interfund transfer (\$25,000),

Solid Waste - Solid Waste Contract \$1,203,300 which provides revenues from these fees to fully support the cost of the service.

Cut in Public Works

Not to add employee \$35,000

Hose crimp \$9,000

System assessment to evaluate streets \$50,000

Asphalt cut \$175,000

Single Axle Dump Truck with plow \$120,000

Vacuum Truck \$450,000

Road and Pavement \$20,000

Dingo \$32,000,

Motor vehicle \$5,000 for 1/3 cost of one ton dump truck

In Planning and Development Services, Legal \$10,000, All Other Profession Services \$25,000, Software \$2,000, Other Supplies \$6,000, Electricity \$61,050, Advertising \$1,500, Demolition Expenses \$48,000.

Cut in PDS – SmartGov permitting software \$24,000.

Parks & Recreation:

Recreation Division

Temp and Part-time wages \$135,500, All Other Professional \$0, Contract Labor & Service \$32,900, Special Activities \$32,800.

Cut in Recreation – \$25,000 Parks and Recreation Master Plan

Parks Division

Funds are included to provide for the installation of HVAC in the EE Waddell Center gym and \$50,000 to begin parking upgrades at the Waddell Center. Additionally, the budget provides funding for rehabilitation and improvement to the Rock Creek Park pool house and the resurfacing of the Rock Creek Park Pool. Construction and Repair supplies \$24,500, Other Supplies and Materials \$23,500, Building Repairs and Maintenance \$37,500, Other Equipment \$0, Building and Structure Improvements \$162,500, Other Improvements \$60,000, Principal \$91,150 and Interest \$5,500 for Niven Center.

Cut in Parks - \$25,000 Parks and Recreation Master Plan
\$50,000 for Security Lighting City Lake and Rock Creek
In the Central Auditorium, Rental of Facilities \$12,000 – payment to
Landmark per agreement (\$1,000/month)

In the Powell Bill Fund, an estimated Revenue of \$510,000, Fund Balance
Appropriated Revenue \$92,900, Engineering \$3,400, Asphalt \$225,000 in current year,
and Lease Principal (\$44,700) & Interest (\$900).

Cut in Powell Bill:
\$30,000 for one ton truck, other \$15,000 in electronic recycling budget.

Upon a motion by Councilmember Bramlett, seconded by Councilmember
Aldridge, and unanimously carried, the Mayor and City Council adjourned to a Closed
Session Pursuant to NCGS 160A-318.11(a) (6) - Personnel.

Upon a motion by Councilmember Hughes, seconded by Councilmember
Aldridge and unanimously carried, the Mayor and City Council reconvened to open
session. Mayor Michael announced that a closed session was held pursuant to NCGS
160A-318.11(a) (6) – Personnel and there was nothing to report at this time.

Upon a motion by Councilmember Hughes, seconded by Councilmember
Hall and unanimously carried the City Council adjourned until Thursday, May 9, at 5:30
p.m. in the Executive Conference Room of City Hall for the final budget work session.