

ADJOURNED MEETING CITY COUNCIL
May 15, 2018

The City Council of the City of Albemarle met in an adjourned session on Tuesday, May 15, 2018, at 5:30 p.m. in the City Hall Conference Room. Mayor G. R. Michael presided and the following Councilmembers were present, to wit: Bill Aldridge, Chris Bramlett, Benton Dry, Martha Sue Hall, Martha E. Hughes, Dexter Townsend and Chris Whitley. Absent, none.

The City Council held a budget work session for Fiscal Year 2018/2019.

Mayor Michael called the meeting to order.

The City Manager distributed a list of the items he would like to highlight in the proposed Fiscal Year 2018-2019 City of Albemarle Budget. Also, he handed out a sheet concerning (cash) fund balances, property levies and collections over last 10 fiscal years, assessed value and estimated actual value of taxable property over last 10 fiscal years, and First Tryon inputs (Capital Improvement Plan) and outputs (projected impact) concerning City projects under consideration.

The City Manager reviewed the proposed general fund revenues. Mr. Ferris said the taxes levied by the City is based on 1,043,000,000 property tax valuation provided by the Stanly County Tax Administrator. County tax collection is up from 97.2% to 97.3%.

Mr. Ferris recommends increasing our current tax rate of 59 cents per \$100 of assessed value to 64 cents per \$100 of assessed value due to economic development and public safety items including the purchase and renovation of a new Police Headquarters building and the acquisition of 282 acres to serve as the home of the Albemarle Business Center. Mr. Ferris stated the budget proposes no increase in the Motor Vehicle

Registration fee, Household Solid Waste Collection fee and the Household Solid Waste Disposal fee for the 2018-19 Fiscal Year.

Mr. Ferris recommends a nominal increase in fire inspection fees, plan review fees, and planning and zoning fees. Mr. Ferris explained that throughout the entire budget the salary and wage line items reflects the 1.8% cost of living adjustment for all employees to begin July, 2018. It is also proposed to provide a .7% increase to focus on a variety of compensation issues, such as to provide merit increases for top performers and address other compensation issues on a departmental basis.

The City Manager thanked Mayor and Council for the faith and trust placed in him to develop a budget to meet the needs of City residents, taxpayers, and the business community. Also, he thanked Finance Director Colleen Conroy, Assistant Finance Director Matt Smith and Assistant City Manager Christina Alphin for their assistance in the development of the budget who was present this evening to help answer any questions that Council had.

Next, the Administration Department items include Salaries \$83,650, \$19,000 for Bond Counsel & City Attorney, \$75,400 budgeted for professional services, Election Expense \$3,430, aid to other governmental units \$3,250, subsidies general \$17,000, Principle \$127,120 and Interest \$64,605 for the Corporate Center and Principle \$140,000 and Interest \$15,350 City Hall and Contingency of \$8,000.

In the Economic Development Department, the proposed budget includes engineering \$10,000, professional services of \$52,000, industry incentives of \$1,500, transfer in for Economic Development \$135,450 from other City Funds to support these activities.

In the Main Street Program include salaries for a director and one part-time position of \$53,050.

In the Human Resource Department, the proposed budget includes the General Fund portion of salaries at \$62,000, Health Insurance of \$10,000, Food Provisions of \$800, and All Other Professional Services of \$12,000 which covers post-employment benefits study, pre-employment

drug and alcohol testing, pre-tax medical and child care plan, employee assistance program, performance evaluation, and MSD Online Program.

In the Finance Department, recommended \$26,450 for other Professional Services, other services at \$117,650, software \$8,000, service maintenance and contracts recommended at \$25,220, and service charges at \$8,100.

In the Information Systems Department, the cost of the IS activities are shared among the City's various funds, professional services (\$106,020), software (\$94,150), Small Tools and Equipment (\$18,700), equipment repair and maintenance (\$17,500), data processing equipment (\$405,500), service maintenance contracts (\$113,550), other services (\$43,600), lease purchase principle (\$12,000) and interest (\$2,300) and transfer for Info Systems \$791,600.

Items cut for Information Systems: Access Control for City Hall, Secured Monitoring for City Hall combined \$50,000, Incoming Spam filter \$17,500 and Security Appliance \$16,500.

In the Police Department \$195,000 separation allowance, Health Insurance \$663,000, All Other Professional Services \$16,500, Small Tools and Equipment \$30,000, Firearms \$3,000, special activity expense (\$4,500), service maintenance contracts (\$75,500) Motor Vehicles \$90,000, Lease Purchase Principal \$292,400 & Interest \$125,050, and Interfund Principal \$39,500 and Interest \$750. Crime Scene Unit not in budget (\$40,000). Staff will try to purchase crime scene unit with drug seizure money.

School Resource Officer (SRO) Program – Salaries (\$87,000) – County pays 50% of the entire budget.

In the Fire Department total salaries of \$2,354,500, temporary and Part-Time salaries \$41,000, health insurance (\$468,180), small tools and equipment \$9,500, lease purchase (\$128,000) and interest (\$2,500), other communication (\$16,000), service maintenance contracts (\$8,500), and principal \$118,500 and interest \$2,500 for Interfund Loan.

Cut items in Fire Dept. are Deputy Chief position & 9 new fire fighters \$ 416,000, \$78,000 health insurance for 10 new employees, outfitting a new aerial ladder truck \$200,000, Grant match for SCBA Equipment \$14,500, outfitting new employees \$48,500, new aerial ladder \$1,400,000, repairs needed to reopen fire station on North Third Street \$500,000, and Security monitoring system for Station 1 \$10,000 which the City Manager indicated would take place in the current fiscal year.

Public Works Department – Building Repair and Maintenance \$6,000, Central Garage health insurance \$18,000, Salaries \$371,150, temp and part-time wages \$7,000, Professional Services \$11,500, Asphalt \$100,000, Street signs and Post \$3,000, Equipment repair and maintenance (\$6,000), Vehicle Repair and Maintenance \$6,000, contract labor and services (\$9,000), building and structure improvements (\$0), Lease Purchase Principal \$44,000 and Interest \$1,600.

Cut in Public Works Asphalt \$250,000, Equipment Repair cut from \$20,000 to \$6,000, Vehicle Repair & Maintenance \$20,000 to \$6,000, Skid Street, Single Axle Dump and Street Sweeper \$498,000, 5-bay storage facility for equipment \$300,000, Principal and Interest for Sweeper, Skid Steer and Dump Truck.

Public Works Administration engineering (\$10,000), solid waste disposal (\$303,000), interfund transfer (\$25,000),

Downtown Services - Concrete \$15,000, Motor Vehicles \$35,000.

Solid Waste Contract \$1,124,450.

Mr. Ferris handed out the proposed Planning and Development Services Fee Schedule. Also, a study done by Planning and Development Services Director Kevin Robinson of cities in NC with and without inspections in-house.

In Planning and Development Services, Engineering \$15,000, All Other Profession Services \$25,000, Software \$6,725, Other Supplies \$28,500, Electricity \$74,000, Advertising \$1,250, Demolition Expenses \$48,000.

Cut in PDS Facilities and Capital Asset Management
\$10,000.

Parks & Recreation:

In Recreation Software \$2,500, Contract Labor & Service
\$27,900, Special Activities \$25,500

In Parks, Construction and Repair Supplies \$23,500, Other
Supplies & Materials \$18,000, Small Tools & Equipment \$8,700, Building
Repairs and Maintenance \$35,000, Other Equipment \$6,000, Niven Center
Project Principle, \$91,150 and Interest \$ 9,200 and Interfund Transfer \$0.

Cut in Recreation – registration software \$5,500

Cut in Parks - Bath house repairs Rock Creek Pool \$12,500,
Laser Grading on Montgomery ballfields and soccer complex \$10,000,
Playground equipment replacement \$20,000, finish of Phase 3 EE Waddell
Center \$80,000.

In the Central Auditorium, Rental of Facilities \$12,000 –
payment to Landmark per agreement (\$1,000/month)

Cut in Central Auditorium- handling reservations, questions
on-duty performances, coordinate clean and preparation for next
performance \$20,000.

In the Powell Bill Fund, an estimated Revenue of \$516,500,
Fund Balance Appropriated Revenue \$149,900, Engineering \$0, Asphalt
\$225,000 in current year, Contract Labor and Service \$0, Motor Vehicles
\$35,000 and Lease Principal (\$44,000) & Interest (\$1,600).

Upon a motion by Councilmember Dry, seconded by
Councilmember Hall, and unanimously carried, the Mayor and City
Council adjourned to a Closed Session Pursuant to NCGS 160A-
318.11(a) (3) - To Consult with the City Attorney and To Discuss City of
Albemarle v. Chucky L. Nance, et al.

Upon a motion by Councilmember Townsend, seconded by Councilmember Hall, and unanimously carried, the Mayor and City Council reconvened to open session. Mayor Michael announced that a closed session was held pursuant to NCGS 160A-318.11(a) (3) - To Discuss City of Albemarle v. Chucky L. Nance, et al and there was nothing to report at this time.

Upon a motion by Councilmember Hughes, seconded by Councilmember Bramlett, the City Council adjourned to Wednesday, May 16, at 5:30 p.m. in the City Hall for the final budget work session.